

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Cumnor Parish Council held in the United Reformed Church Hall, Leys Road, Cumnor on Monday 7 August 2017 at 7.30pm

Present: Steve Viner, Acting-chairman, Bryan Goudman, John Griffin, Dudley Hoddinott, Alison Jenner, Fiona Newton Judy Roberts, Nick Surman, Paul Taylor, CC Anda Fitzgerald-O'Connor and Tina Brock, Clerk.

229/17 Apologies for Absence. Gerald Frost, Chairman (prior commitment), Tom Christophers (family commitment), Pam Fraser (prior commitment), Jeffrey Gee (prior commitment) and Lucy Mangua (family commitment). These apologies were received.

230/17 Variance of Order of Business. None.

231/17 Declarations of Interest. None.

232/17 Minutes of the Meeting of the Parish Council held on Monday 5 June 2017. Council RESOLVED to approve the minutes which were signed by the Chairman as a correct record

233/16 Matters Arising from the Minutes. None.

234/17 Clerk's Newsletter and Addendum to the Agenda. Received.

a) Payment of Accounts. Approved as per minute 235/17.

235/17 Payments of Accounts. It was resolved to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below:

			Net cost	VAT	Sub total	Total
	Payments received:					
7 Local Auth Cemeteries Order 1977	Tonks Brothers Funeral Directors	Interment of ashes				113.00
8 Local Auth Cemeteries Order 1977	Greens Funeral Directors	Burial				279.00
9 Local Auth Cemeteries Order 1977	Dignity Funeral Directors	Interment of ashes				113.00
10 VAT Act 1994 ss33	HM Revenue & Customs	VAT repayment 2016/17				5,110.45
	Payments now due:					
56a,b,c,d,e LGA 1972 s112 Contract/Pensions Act 2014	Staff costs					4,152.44
57 LG(Misc Prov) Act 1976 s19	Sutcliffe Play South West	Replacement shackle assembly parts for Sling Shot at Glebe Play Park	233.82	46.77		280.59
DD	BT	June office phone bill	27.81	5.56		33.37
58a LG(Misc Prov) Act 1976 s19	MRH Services	Visual inspection of play parks			87.00	620.69
58b LG(Misc Prov) Act 1976 s19	MRH Services	Fogwell Road play park S&F timber fencing at boundary and Pinnocks Way play park repairs to Aerial Swing			315.07	
58c LG(Misc Prov) Act 1976 s19	MRH Services	Glebe Play Park paint youth shelter and replace shackle and bushes of Net Swing			218.62	
59 Commons Act 1899	Cumnor Conservation Group	Reimbursement of insurance premium & membership – Cumnor Hurst 2017/18				229.52

60 LG(Misc Prov) Act 1976 s19	Playsafety Ltd	RoSPA annual inspection 2017/2018	605.50	121.10		726.60
61 LGA 1972 s111	Critchleys	Quarter end procedures and additional visit re end of year	305.00	61.00		366.00
62 LGA 1972 s214	Paul Jovanovic	Garden maintenance Garden of Remembrance				120.00
63 LGA 1972 s111	JBL Office	Office stationery	150.37	30.07		180.44
64a Public Health Act 1875 s164	Total Pest Control (UK) Ltd	Quarterly mole control Closes field	63.83	12.77	76.60	
64b Public Health Act 1875 s164	Total Pest Control (UK) Ltd	Quarterly mole control Mayfield Road	100.00	20.00	120.00	196.60
65 Local Government (Misc Prov) Act 1953	Oxford Glass & Glazing Systems Ltd	Repair to smashed bus panel of Nobles Lane bus shelter	190.49	38.10		228.59
66 LG(Misc Prov) Act 1976 s19	MRH Services	Service inspection of play parks				165.00
67a Highways Act 1980 LG(Misc Prov) Act 1976 s19	Ady Podbery Grounds Care	Cut back vegetation at footpath 19, visual tree survey	125.00	25.00	125.00	
67b LG(Misc Prov) Act 1976 s19 Highways Act 1980 LGA 1972 Open Spaces Act 1906	Ady Podbery Grounds Care	Grass cutting, litter picking, raking sand at play parks and grass verge at Leys Road, Cumnor	440.00	88.00	528.00	
67c LG(Misc Prov) Act 1976 s19 Highways Act 1980	Ady Podbery Grounds Care	Grass cutting, litter picking, raking pea shingle at play parks and grass verge at Farmoor	330.00	66.00	396.00	
67d LG(Misc Prov) Act 1976 s19	Ady Podbery Grounds Care	Grass cutting, litter picking at play parks	650.00	130.00	780.00	1,854.00

Notes.

1. After all payments are made the Santander Community Account will be in credit at £125,254.50
2. The Council has the following debtor for 2017/18: HMRC (Reclaimable VAT) £7,254.42.
3. Electronic payment for invoice 56b was approved between meetings.
4. As at 17 July 2017 the Corporate Notice Account held a credit balance of £71,916.69.

236/17 Public Participation. None.

REPORTS

237/17 Report from County Councillor(s). CC Fitzgerald-O'Connor reported:

Community funding is available and details can be found on www.oxfordshire.gov.uk/cms/content/communities-fund. Final application deadline is 13 September 2017 so that funding can be allocated in September/October 2017.

On a personal note there is an abundance of Ragwort which is poisonous to horses and cattle and needs to be removed by digging up the roots.

Anda Fitzgerald-O'Connor left the meeting at 7.45pm.

CC Roberts reported:

The developers of 12-14 Cumnor Hill are in discussions with OCC to move the 30mph speed limit further up Cumnor Hill and I have requested that the reduction is moved beyond 20 Cumnor Hill.

The A34 Oxford-Cambridge expressway is being discussed and the report can be found on www.gov.uk/government/publications/oxford-to-cambridge-expressway-strategic-study-interim-report Option A appears to be the favoured option: Thame, Aylesbury to Milton Keynes to pick up the through route to Cambridge. The expressway plans are part of efforts to reduce the journey times to Cambridge and to divert traffic away from Oxford's ring road and A34 but traffic will still come in at the ring road. The expressway would not solve Oxford's traffic issues on the A420 or the A40 at Pear Tree.

Street lights are being upgraded and being fitted with LED dimmer lights.

Sustrans has been allocated £14,000. Sustrans works to develop the National Cycle Network and to link and improve existing cycle routes.

238/17 Report from District Councillor(s). DC Hoddinott reported:

VWHDC have repaired Forster Lane, Cumnor and have been asked to include the cost of resurfacing the lane in their next annual repairs budget.

To encourage food recycling, plastic bags such as carrier bags, pedal bin liners, bread bags or compostable liners and newspapers can be used as bags/liners in the food caddies.

DC Roberts reported:

The Clerk and I attended the VWHDC/SODC Parish Partners programme recently which had been created in response to parishes requesting that the way VWHDC communicate, share information and provide training is looked at differently. A folder was given out at the event with a collection of information advising where you can get support or point you in the right direction (emailed to Councillors 26 July 2107). It was a useful event putting faces to names and being able to ask questions. A future meeting will be held on Thursday 28 September at The Beacon, Wantage 6.30pm - 8.30pm. If you would like to attend please contact the Clerk.

239/17 Report from Representative(s) on Outside Bodies. None.

FINANCE

240/17 Recreation Expenditure. Council RESOLVED to:

- i. Pinnocks Way Play Park. Approve the quote from Huck Play to supply 8 crossbeams to replace the rotten crossbeams of the Birds Nest at a cost of £939.24 + VAT.
- ii. Pinnocks Way Play Park. Approve the estimate from MRH Services to fit the 8 crossbeams of the Birds Nest at a cost of £968.
- iii. The Closes Play Park. Approve the estimate from MRH Services to replace the damaged and rotten timbers to the Climber, Sit Up, Burma Bridge and sign at a cost of £2,366.84.
- iv. The Closes Play Park. Approve the quote from Wood Dragon Tree Surgery to carry out work to an Ash Tree at a cost of £425 + VAT.
- v. Pinnocks Way Play Park. Approve the quote from Ady Podbery Grounds Care to supply and lay sand to the sand pit at a cost of £425 + VAT.

241/17 Grass Cutting of OCC Verges. Council RESOLVED to approve the recommendation from the Highways Committee that any requests received for cutting of grass verges within the parish which are the responsibility of OCC, would be considered on an ad hoc basis after first reporting to OCC via www.fixmystreet. Expenditure would be monitored.

242/17 Highways Expenditure. Council RESOLVED to approve the quote from B & C Shelters to install a bus shelter at the Mayfield Road/Oxford Road, Farmoor bus stop at a cost of £2,957.50 + VAT.

243/17 Update on Other Current Matters. None.

COUNCIL

244/17 Council Website. Council RESOLVED to approve the test website. Fiona Newton asked whether Councillors had pictures of different areas of the parish, in particular Dean Court, which could be uploaded to the website.

245/17 Committee Appointment.

- i. Council RESOLVED to appoint Tom Christophers as Council School Governor at Cumnor C of E School.
- ii. Appointment of a member to the Planning Committee and appoint a Plan Receiver is required due to the resignation of Trevor Halls. As no Councillor volunteered this item will be carried over to the next meeting.

RECREATION AND PLAYING FIELDS

246/17 RoSPA Annual Play Park Inspections July 2017. Council noted:

- i. Pinnocks Way overall risk unacceptable/immediate - Birds Huck wood rotten. MRH

Services has checked and found the play equipment safe to use at present. A quote has been approved at minute 240/17 i and ii which will address this risk.

- ii. Closes overall risk high due to rotten timber in fitness trail equipment. A quote has been approved at minute 240/17 iii which will address this risk.
- iii. Fogwell overall risk high due to blue cradle seat corrosion. Clerk and MRH have checked the seats none of which are blue and all are serviceable.
- iv. Fogwell BMX track overall risk high due to the nature of the track.
- v. Glebe overall risk medium due to several trip points and rotten wood on the mound.
- vi. Mayfield overall risk medium basketball net found hanging from MUGA. Clerk has removed the net.
- vii. Meadow overall risk low.

247/17 Update on Other Current Matters. Judy Roberts reported that a feedback sheet to record the usage at the Changing Rooms facilities at the Old Forge, The Vine Inn, Cumnor showed that the facility was being used and was well received and comments included ‘life saving room’, ‘god send’ ‘saved from an embarrassing situation’.

HIGHWAYS

248/17 Draft Minutes of the Highways Committee meeting held on Tuesday 18 July 2017 were received.

249/17 S106 Developer funds. OCC are proposing to change the type of crossing near to Kimmeridge Road on Cumnor Hill from a Puffin crossing to a central pedestrian island in the same location. This is not the location discussed at a recent meeting in June 2017. Council agreed that installing another central pedestrian island close to an existing one was not acceptable and a waste of funding. The Clerk has arranged to meet with Geoff Barrell, Highways, OCC on Tuesday 22 August 2017 at 8am. Judy Roberts, Nick Surman, Dudley Hoddinott and a resident would also attend to discuss installing a crossing further up the hill. *(Clerk’s Note: OCC abandoned the installation of a Puffin Crossing due to insufficient resources. S106 funding available £46,600.)*

250/17 Update on Current Matters. None.

BURIAL.

251/17 Update on Current Matters. Dudley Hoddinott and Gerald Frost met with Jonathan Widdess, Vicar of St Michaels on 12 July 2017 during discussions it was confirmed that the Vicar was happy to continue re-using the graveyard.

ENVIRONMENT AND CONSERVATION

252/17 Draft Minutes of the Cumnor Conservation Group meeting held on Tuesday 27 June 2017 were received. *(Clerk’s Note: this year’s growth of Ragwort has been removed.)*

253/17 Update on Current Matters. None.

PLANNING

254/17 Draft Minutes of the Planning Committee Meeting held on Monday 17 July 2017 were received.

255/17 Submitted Planning Applications. The Council would submit the following observations:

i	P17/V1191/FUL amended details	<p>20 Cumnor Hill, Cumnor, Oxford OX2 9HA <i>Detached bungalow with garaging. Amended plans received 12/7/2017.</i> Refused. Councils original comments still stand: This proposal is out of keeping with the area as outlined in the Vale’s Design Guide which refers to Cumnor Hill as a lower density area with residential properties set in relatively large landscaped grounds. The proposal is to infill the rear of the garden causing over development which is against the special guidelines set out in the Design Guide. Council has concerns that the rainwater Harvesting System and septic tanks will not</p>
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		operate successfully in this location and will disrupt the water courses and spring line causing surface and flooding issues. Cumnor Parish Council has for several years repeatedly expressed concerns, in its responses to planning applications relating to Cumnor Hill, about the potential impact of developments on ground water and surface water run-off
ii	P17/V0106/RM	Hartwell Group, Faringdon Road, Cumnor, Oxford OX2 9QX <i>Change of use and demolition of the former motor dealership and dwelling, for the erection of 22 dwellings with associated car parking, landscaping and boundary treatment. Reserved matters to outline approval granted 7/4/2016.</i> No Strong Views. Council would request that an Ecology Survey be carried out as it is known that there are bats and glow worms at the site and also that its previous comment submitted of: ‘the water treatment plant is situated close to existing and properties and Council would request that it is relocated further from properties’ Be taken into consideration.
iii	P17/V1834/HH	6 Glebe Road, Cumnor, Oxford OX2 9QJ <i>Single and two-storey side and rear extension. New dormer window and photovoltaic panels to existing roof.</i> No Objections.
iv	P17/V1811/FUL	Woodland, Bedwells Heath, Boars Hill, Oxford OX1 5JE <i>Variation of condition 2 (approved plans and condition 4 (tree protection) on planning permission P16/V1684/FUL. Replacement of existing dwelling with new two-storey, four bed house with detached garage and landscaping. Additional ecology information received 15/9/2016.</i> No Objections.
v	P17/V1860/HH	3 Long Close, Dean Court, Oxford OX2 9SG <i>Demolition of attached garage and erection of two-storey side extensions.</i> No Objections but wish the following comments to be taken into account: Council would request that the windows at both ground and first floor levels on the west elevation, if thought to be necessary, contain opaque glass to prevent overlooking of neighbouring properties.
vi	P17/V1943/HH	West Acre, Faringdon Road, Cumnor, Oxford OX2 9QY <i>House: double-storey extension to the front of the property to provide extra bedroom space, Garage: conversion of part of the ground floor to create an insulated room for band practice and extension of the roof space to create a study.</i> No Objections.
vii	P17/V0202/HH	7 third Acre Rise, Dean Court, Oxford OX2 9DA <i>Replacement front porch and rear extension.</i> No Objections.
viii	P17/V1507/FUL amended details	Botley Centre, West Way, Botley, Oxford OX2 9LP <i>Temporary planning consent for a period of 3 years for the change of use, relocation and addition of units at Botley Local Centre. Works also include alterations to access and egress arrangements, provision of 43 (39 plus 4 disabled) car parking spaces, partial demolition of Grant Thornton House and Seacourt Hall and installation of a porta cabin (A1 use) (as amended by plans and information received 21 July 2017).</i> Refused. Council supports OCC Highways standing objections.
ix	P17/V1598/HH amended details	24 Cumnor Hill, Cumnor, Oxford OX2 9HA <i>Replacement rear single-storey extension, internal alterations, rear patio extension, front driveway re-alignment and alterations to vehicular access and roof mounted solar panels (as amended by plans received 24 July 2017).</i> Approved.
x	P17/V1454/RM	37 Robsart Place, Cumnor, Oxford OX2 9QT

	amended details	<i>Reserved Matters Application following outline approval P16/V0350/O for the erection one Dwelling for the access, appearance, layout, scale and landscaping. (As amended by plans and application form received 24 July 2017.)</i> Approved.
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256/17 Permitted Planning Applications. Noted.

i	P17/V1058/HH	197A Cumnor Hill, Cumnor, Oxford OX2 9PJ <i>Proposed garage conversion and construction of replacement garage to side of property. New front boundary wall and site access, alterations to window and recladding of existing property.</i>
ii	P17/V0675/HH	4D Oxford Road, Farmoor, Oxford OX2 9NN <i>Retrospective application for a new access.</i>
iii	P17/V0551/FUL	40 Eynsham Road, Dean Court, Oxford OX2 9BP <i>Conversion and extension of a dwelling to create x2 2 no. bedroom flats. As amended plans received 12/6/2017.</i>
iv	P17/V1099/HH	4 Hope Way, Oxford OX2 9RZ <i>Garden decking and greenhouse.</i>
v	P17/V1107/FUL	Cumnor Hill House, Breeches End, Cumnor Hill, Oxford OX2 9FW <i>Erection of a 75 bed care home with associated landscaping and car parking - retrospective application following previous approved scheme P14/V0695/RM.</i>
vi	P17/V0647/HH	21 Arnolds Way, Cumnor, Oxford <i>Proposed oak clad garage 2 bay with workshop and storage area.</i>
vii	P17/V1320/HH	98 Hurst Rise Road, Cumnor, Oxford OX2 9HH <i>Proposed refurbishment and extension to existing 3 bedroom bungalow to include new loft extension creating a total of 4 bedrooms and all associated site works, hard and soft landscaping and parking to the front garden.</i>
viii	P17/V1415/HH	Queensberry House, 64 Appleton Road, Cumnor, Oxford OX2 9QH <i>Single-storey faceted oak frame extension.</i>
ix	P17/V1514/HH	25 Eynsham Road, Dean Court, Oxford OX2 9BS <i>Demolition of existing conservatory and rear extension and construction of new single-storey rear extension. New single access point to the rear of the building and a new staircase installed to create further bedroom within existing loft space.</i>
x	P17/V1571/FUL	22 Pinnocks Way, Dean Court, Oxford OC2 9DG <i>Change of use from an ancillary annex to a separate dwelling.</i>
xi	P17/V1588/HH	2 Oaklands, Oxford Road, Farmoor, Oxford OX2 9NW <i>Proposed Works comprising of: - Remodelling roof of the existing dwelling to provide an additional bedroom/en-suite bathroom accommodation. - Addition of 3 no. dormer windows to south elevation. - Change of external appearance from brick finish to traditional render finish to all existing walls. - Relocation and replacement of existing front entrance/porch with new porch entrance to south elevation. - Addition of 2 no. window fenestration to east elevation. - Relocation and replacement of existing window fenestration with 2 no. window fenestration to south elevation. - Relocation and replacement of existing window fenestration with 1 no. window fenestration and 1 no. door opening etc...</i>
xi	P16/V2362/HH	68 Hurst Rise Road, Cumnor, Oxford OX2 9HH <i>Conversion of existing garage into the kitchen, plus new garage.</i>
x	P17/V0997/LDP	Certificate of Lawful Use/Development - 9 Third Acre Rise, Cumnor, Oxford OX2 9DA <i>Proposed pool enclosure</i>

257/17 Withdrawn Planning Application(s). Noted.

i	P17/V1426/LDP	2 Browns Close, Dean Court, Oxford OX2 9DB <i>Lawful development for the proposed conversion of existing garage to utility area and</i>
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		w/c.
ii	P16/V2623/FUL	21 Arnolds Way, Cumnor, Oxford OX2 9JB <i>Proposed two-storey house.</i>

258/17 Appeal to Secretary of State against the serving of an enforcement notice by VWHDC to John Charles Property Investments 9 Turnpike Road, Cumnor Hill, Oxford OX2 9HQ. The enforcement notice was issued for the following reasons: Without planning permission, the erection of building in the approximate position edged blue on the plan (for use as dwelling house). Council RESOLVED to agree to support VWHDCs decision in issuing an enforcement notice and the reasons given.

259/17 Addition of Name to a Property. The name Hillside has been added to the existing numbered property 6 Oaklands, Farmoor, Oxford OX2 9NW was noted.

260/17 Update on Other Current Matters. Judy Roberts asked Council if it wished to uphold its objections to planning application P17/V1376/HH 55 Meadow Close - Council objects to the height of the proposed conservatory brick wall of 2.3m high as this will have an overbearing effect on 53 Meadow Close. Council would propose that the application could be made acceptable if the wall were lowered to 1.8m and the privacy of the upper part of the conservatory were created using obscure glazing as the developer was refusing to reduce the height of the wall. Council RESOLVED to agree that the objections should stand and that the application should go in front of VWHDC Planning Committee meeting.

a Certificate of Lawful Development Application(s): was noted.

i	P17/V2028/LDP	Hurst Cottage, Hurst Lane, Cumnor, Oxford OX2 9PR <i>Single-storey extensions to existing dwelling.</i>
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b Refused Certificate of Lawful Use/Development Application(s): was noted.

i	P17/V1490/LDP	1 Clover Close, Cumnor, Oxford OX2 9JH <i>Addition of side porch.</i>
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c VWHDC Planning Committee Meeting.

i	P17/V0647/HH	21 Arnolds Way, Cumnor, Oxford <i>Proposed oak clad garage 2 bay with workshop and storage area.</i> This application would be considered by VWHDC on 10 July. The officer's recommendation is to grant planning permission. Judy Roberts would speak in objection on the Councils behalf.
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NEIGHBOURHOOD DEVELOPMENT PLAN

261/17 Cumnor Parish Big Survey. Council RESOLVED to approve the survey but a question regarding residents thoughts on Burials should be included.

262/17 Update on Other Current Matters. Fiona Newton reported that funding was available from VWHDC towards the printing and delivery costs of the Cumnor Parish Big Survey which would be applied for at the end of August 2017 and must be spent within 6 months. The Steering Group is currently in the process of gathering evidence and Will Sparling and Ben Davis, Neighbourhood Planning Officers, VWHDC will be attending the meeting on 22 August 2017.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

263/17 Personal Matters. None.

DATES OF FUTURE MEETINGS

264/17 The next meeting of the **Parish Council** will take place at **7.30pm** on **Monday 4 September 2017** in **The United Reformed Church Hall, Leys Road, Cumnor.**

Further meetings are due to be held in **2017** at **7.30pm** in **The United Reformed Church Hall, Leys Road, Cunnor** on **Mondays: 2 October, 6 November, 4 December** and in **2018: 8 January, 5 February, 5 March, 9 April.**

The next Annual Parish Meetings will take place on **Tuesday 1 May 2018** at **7.30pm** in **Farmoor Village Hall.**

The meeting closed at 9.50pm.

Signed..... Date.....2017