

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Cumnor Parish Council held in the United Reformed Church Hall, Leys Road, Cumnor on Monday 5 February 2018 at 7.30pm

Present: Gerald Frost, Chairman, Steve Viner, Vice-chairman, Tom Christophers, Julia Commons, Pam Fraser, Bryan Goudman, John Griffin, Dudley Hoddinott, Alison Jenner, Lucy Mangua, Fiona Newton, Judy Roberts, Nick Surman, Paul Taylor, CC Anda Fitzgerald-O'Connor and Tina Brock, Clerk.

37/18 Apologies for Absence. Jeffrey Gee (unwell). This apology was received.

38/18 Variance of Order of Business. None.

39/18 Declarations of Interest. None.

40/18 Minutes of the Meeting of the Parish Council held on Monday 8 January 2018.

Council RESOLVED to approve the minutes which were signed by the Chairman as a correct record

41/18 Matters Arising from these Minutes. None.

42/18 Clerk's Newsletter and Addendum to the Agenda. Received.

a) Payment of Accounts. Approved as per minute 43/18.

43/18 Payments of Accounts. It was resolved to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below:

			Net cost	VAT	Sub total	Total
<u>Payments received:</u>						
22 LGA 1972 s111	Fogwell Road Pavilion	Quarterly insurance contribution				200.00
23 Local Auth Cemeteries Order 1977	Abingdon Stone Masons	Replacement cremation memorial tablet				56.00
24 Local Auth Cemeteries Order 1977	Reeves Memorial Co Ltd	Memorial tablet				56.00
<u>Payments now due:</u>						
132a,b LGA 1972 s112 Contract/Pensions	Staff costs					2,345.49
SO LG(Misc Prov) Act 1976 S19	Oxford University	Annual rent for lease of Fogwell Field				25.00
133	SP Services	Grant s137 (manikin for D Tracey)	199.00	39.80		238.80
134 LGA 1972 s111	Future Thinking (The Oxford Agency Research Ltd)	Cumnor Big Survey - market research	3,000.00	600.00		3,600.00
135 LG(Misc Prov) Act 1976 s19	MRH Services	Monthly visual inspection of play parks				87.00
136 LG(Misc Prov) Act 1976 s19	MRH Services	Quarterly service inspection, repairs to Spring mobile at The Glebe play park				270.82
137a Public Health Act 1875 s164	Total Pest Control (UK) Ltd	Quarterly mole control - Closes field	63.83	12.77	76.60	
137b Public Health Act 1875 s164	Total Pest Control (UK) Ltd	Quarterly mole control - Mayfield park	100.00	20.00	120.00	196.60
138 LGA 1972 s111	Critchleys LLP	Quarter end procedures to 31 Dec 2017	150.00	30.00		180.00
139a LG(Misc Prov) Act 1976 s19	Ady Podbery Grounds Care	Litter picking and raking sand and pea shingle at	244.00	51.00	306.00	

		various play parks				
139b LG(Misc Prov) Act 1976 s19 LG (misc prov) Act 1953 s4	Ady Podbery Grounds Care	Remove fallen branch at Pinnocks Way play park, cut back foliage around Grange Court bus shelter	90.00	18.00	108.00	414.00

Notes.

1. After all payments are made the Santander Community Account will be in credit at £90,943.36.
2. The Council has the following debtor for 2017/18: HMRC (Reclaimable VAT) £17,367.83.
3. Electronic payment for invoices 132b and 133 was approved between meetings.
4. As at 17 January 2018 the Corporate Notice Account held a credit balance of £72,004.52

44/18 Public Participation. None.

REPORTS

45/18 Report from County Councillor(s). CC Roberts reported:

Persimmon Homes had left the Tilbury Fields development prior to one house not being completed, roads not laid, drainage issues, street lights not working and the gate at Tilbury Lane repairs outstanding. There are outstanding issues on the North Hinksey Parish side of unfinished roads, street lights not working and the play area not completed. There is no site office and staff are present intermittently. The Cumnor Heights development has some street lights not working, the street lights need to be working before the roads can be adopted by OCC. A meeting is to be held with Emma Turner and Emily Hamerton, Enforcement, VWHDC and OCC to discuss the outstanding issues at the Tilbury Fields and Cumnor Heights developments. The Clerk would contact Adrian Duffield and request that Council be invited to the meeting.

A property at Kimmeridge Road would be reported to VWHDC as it appears to be a House of Multiple Occupancy.

There are two consultations due to close soon which can be viewed on the OCC website:

Waste Strategy 2018 - OCC is seeking residents' views on how to help residents reduce the amount of waste thrown away and recycle more. Ends 18 February 2018

B4044 West Way (Botley, North Hinksey) Puffin Crossing - Oxfordshire County Council proposes to install a puffin crossing (signalled crossings for use by pedestrians only) on the B4044 West Way, Botley. The new crossing will replace the existing pelican crossing at this location, with the layout also being amended to remove the existing stagger between the crossings. Ends 16 February 2018.

CC Fitzgerald-O'Connor reported. See annex 1.

46/18 Report from District Councillor(s). DC Hoddinott reported:

There would be an increase in the District Council part of the Council Tax of £5pa for a band D property and an increase of £3pa for a brown bin (garden waste) to cover the cost of composting.

Forster Lane future road repairs had been included in the budget.

Anda Fitzgerald-O'Connor left the meeting at 8.05pm.

47/18 Report from Representative(s) on Outside Bodies. None.

COUNCIL

48/18 Cumnor Parish News - Council Article. Council agreed to submit an article.

49/18 Tilbury Fields Development (P07/V0741/O and P13/V0817/RM). Condition 13 of the outline consent requires that 15% of the area of the development be identified for transfer to the District Council or other body as public open space for the residents of the development. The area to be considered is located at the rear of the development close to the A420. VWHDC have advised Persimmon Homes that they do not wish to take on the land for management and maintenance. Persimmon Homes are enquiring whether Council would be interested in the transfer. Council considered the location of the area, the cost of maintenance and agreed at a vote of 11 for and 3 abstentions not to take on the land for management and maintenance.

50/18 VWHDC Community Governance Review. The proposal from Sunningwell Parish Council to 'transfer Chilswell Farm Cottages off Foxcombe Road from Cumnor Parish Council to Sunningwell Parish Council' (minute 320/17) was considered by VWHDC at its meeting on 27 November 2017 and the decision to make no changes to the boundary was made.

FINANCE

51/18 Grant.

- i. Open Spaces (s137). Council RESOLVED to approve a grant of £100.00.

52/18 Neighbourhood Plan Expenditure. Council RESOLVED to approve expenditure not exceeding £1,500 for the project managing of the Big Survey.

53/18 Update on Other Current Matters. None.

RECREATION AND PLAYING FIELDS

54/18 Update on Current Matters. Nothing to report.

HIGHWAYS

55/18 Council owned Noticeboards. Council discussed whether to continue to place agendas on the noticeboards or to point residents to the website. Council RESOLVED to continue placing agendas on the noticeboards.

56/18 Ad-hoc Grass Cutting of Grass Verges in the Parish. None received.

57/18 Update on Current Matters. Judy Roberts asked when a noticeboard could be erected at the entrance to Kimmeridge Road, Cumnor. The Clerk would chase OCC who need to give permission as the grass verge is Highways land.

BURIAL.

58/18 Update on Current Matters. None.

ENVIRONMENT AND CONSERVATION

59/18 Update on Current Matters. None.

NEIGHBOURHOOD DEVELOPMENT PLAN

60/18 Big Survey. Fiona Newton reported that approximately 800 responses had been received. The deadline has been set for 9 February with data processing beginning 19 February. A volunteer had agreed to write a report which would be available end of March beginning of April 2018.

61/18 Update on other current matters.

- i. Fiona Newton asked whether the Plan Receivers could take a look at the Character Assessments from a planning view and feedback any comments. The Plan Receivers agreed and would feedback by the end of April 2018.
- ii. The Green Spaces Working Group had held its first meeting and had identified 50 green spaces.
- iii. All information was available on the website www.cumnorneighbourhoodplan.co.uk.
- iv. **Draft Minutes of the Neighbourhood Plan Steering Group Meeting held on Monday 29 January 2018** were received.

PLANNING

62/18 VWHDC Local Plan Part 2. Council received Richard Whitlock's submitted paper to the May 2017 LPP2 Consultation; the paper challenges the soundness of allocating a specific parcel of land in the Green Belt at Cumnor for a Park & Ride site as it contravenes NPPF guidance on Green Belt usage and that safeguarding one site when 5 sites are being considered is not compliant with planning policy. In May 2017, Council had responded to the consultation objecting to the allocation of land for a Park & Ride site in the Green Belt at Cumnor but had not requested to attend the Inspector's Hearing. Council RESOLVED to request that CPRE (Fiona Newton to contact) and Layla Moran MP (Judy Roberts to contact) be asked to support the Parish Councils position during the Hearings ie that Site 5 (adjacent to Bradley Farm/Cumnor Bypass) has a very low landscape capacity and that a P&R at this site would be non-compliant with National Green Belt policy. The Clerk would contact Andrew Maxted, Planning, VWHDC to clarify the procedural issue of

safeguarding one site land when 5 sites for park and rides had been identified and no feasibility studies yet carried out to determine the preferred site.

63/18 Naming and Numbering

- i. P16V1976/FUL 12-14 Cumnor Hill - 2 x block of flats. VWHDC have asked if Council would like to submit a name for the sub street. Council RESOLVED to submit the name Watercress Garden. *(Clerk's Note: the developer rejected the name in favour of The Gables.)*
- ii. P15/V0940/FUL 86 Cumnor Hill - 6 x new flats to be named Flats 1 - 6 Eaton Court, 86 Cumnor Hill, Cumnor, Oxford OX2 9HU was noted.

64/18 Draft Minutes of the Planning Committee Meeting held on Monday 22 January 2018 were received.

65/18 Submitted Planning Applications. Council submitted the following observations on 15 December 2017:

i	P18/V0126/HH	The Spinney, Orchard Road, Dean Court, Oxford OX2 9BL <i>Demolition of substandard conservatory and rebuilding to form porch and living area.</i> NO OBJECTIONS.
ii	P18/V0136/HH	2 Bertie Road, Cumnor, Oxford OX2 9PS <i>Single-storey rear extension. First floor side extension over existing garages. Infill of canopy to front elevation.</i> NO OBJECTIONS.
iii	P18/V0025/FUL	Birch Copse, Youlbury, Boars Hill, Oxford OX1 5HA <i>Variation of condition 4 (Mitigation Strategy) of planning permission P16/V1456/FUL.</i> NO OBJECTIONS.

66/18 Submitted Planning Applications. The Council would submit the following observations:

i	P17/V3094/HH	6 Glebe Road, Cumnor, Oxford OX2 9QJ <i>Two-storey side extension. Single-storey front and rear extension. New dormer window and photovoltaic panels to existing roof.</i>
ii	P17/V2767/HH	49 Hurst Lane, Cumnor, Oxford OX2 9PR <i>Two-storey rear extension.</i>
iii	P17/V3111/HH	17 Long Close, Dean Court, Oxford OX2 9SG <i>Demolition of existing garage structure and conservatory, located to the side and rear of the house respectively. Erection of two-storey extension to the east to replace garage structure, together with single-storey flat roof extensions to the south and west.</i>
iv	P17/V3067/HH	14 Meadow Close, Farmoor, Oxford OX2 9NZ <i>Two-storey front and side extension.</i>
v	P17/V2757/FUL	Hurst Cottage, Hurst Lane, Cumnor, Oxford OX2 0PR <i>Replacement dwelling.</i>
vi	P17/V3100/FUL	St Andrews Church, Orchard Road, Dean Court, Oxford OX2 0BH <i>Demolition of existing timber church building (partly retaining free-standing brick building adjacent) and replacement by new church building.</i>
vii	P17/V3118/HH	5 Kenilworth Road, Cumnor, Oxford OX2 9QP <i>Demolition of existing side garage, reducing it in size to the rear. Erection of a single-storey side extension and conversion of loft space into habitable space.</i>
viii	P17/V3104/FUL	The Chalet, Wytham Woods Road, Wytham, Oxford OX2 8QQ <i>Retrospective change of use of the chalet from a C3 residential to a mixed use D1 non-residential institution with a self-contained C3 residential unit. Construction of an external fire escape.</i>
ix	P17/V3127/HH	27 Stone Close, Dean Court, Oxford OX2 9SQ <i>First floor extension over garage and ground floor extension to form office/garden room.</i>
x	P17/V3145/HH	34 Bushy Close, Dean Court, Oxford OX2 9SJ

		<i>Partial demolition of existing conservatory (glazed element) extension built off existing walls with new pitched roof.</i>
xi	P17/V3209/HH	6 Bertie Road, Cumnor, Oxford OX2 9PS <i>Creation of front porch, single-storey side extension.</i>
xii	P17/V3310/HH	22 Hids Copse Road, Cumnor, Oxford OX2 9JJ <i>Proposed conversion of existing loft space, new dormer windows and changes in materials to existing triple bay garage. Proposed glazed lantern to existing single-storey extension.</i>
xiii	P17/V2923/FUL	2 Arnolds Way, Cumnor, Oxford OX2 9JB <i>Variation of condition of 2 of planning permission P16/V1493/FUL to alter the layouts and change the external materials and to increase height of building.</i>
xiv	P17/V3077/FUL	146 Cumnor Hill, Cumnor, Oxford OX2 9PW <i>Construct single-storey front extension to enlarge retail footprint and create a new front entrance. Internal remodelling of existing layout and minor alterations to existing elevations incorporating new doors/windows.</i>
xv	P17/V3304/HH	90 Oxford Road, Cumnor, Oxford OX2 9PQ <i>Two-storey front extension.</i>
xvi	P17/V3288/HH	21 High Street, Cumnor, Oxford OX2 9PE <i>Demolish part kitchen and erect single-storey extension to side and rear.</i>

67/18 Update on Other Current Matters. The Chairman updated Council on the formal complaint made regarding a comment made by Chairman Sandy Lovatt, Planning Committee VWHDC (minute 373/17). The Clerk sent a letter of formal complaint on 21 November 2017 and received an email reply on 27 November 2017 asking if Council wished to make a Code of Conduct complaint or to address the matter in an informal basis. It was agreed on 14 December 2017 that the matter could be dealt with on an informal basis if the following conditions were agreed:

1. Councillor Sandy Lovatt writes an apology to Council for the comment made 'there were a lot of big gardens on Cumnor Hill' and the suggestion that 'they all should be built on'.
2. Councillor Sandy Lovatt retracts the above comment and suggestion in front of members of the VWHDC Planning Committee.

If the above conditions are agreed Council will consider the matter resolved.

The Clerk spoke to a member from the Democratic Services, VWHDC on 5 February 2018 to be informed that agreement had not been received from the Conservative Group Leader Matthew Barber or Councillor Sandy Lovatt. Due to the lack of a resolution Council RESOLVED to proceed with the Code of Complaint procedure.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

68/18 Personal Matters. None.

DATES OF FUTURE MEETINGS

69/18 The next meeting of the **Parish Council** will take place at **7.30pm** on **Monday 5 February 2018** in **The United Reformed Church Hall, Leys Road, Cumnor.**

Further meetings are due to be held in **2018** at **7.30pm** on **Mondays: 5 March and 9 April** in **The United Reformed Church Hall, Leys Road, Cumnor**

The next Annual Parish Meetings will take place on **Tuesday 1 May 2018** at **7.30pm** in **Farmoor Village Hall.**

The meeting closed at 9.20pm.

Signed..... Date.....2017

Annex 1

GENERAL OCC REPORT

COUNCILLOR PRIORITY FUND KEY PART OF BUDGET PROPOSALS

A key proposal for the upcoming Oxfordshire County Council Budget is to have a Councillor Priorities Fund – all County Councillors will have a £15k fund each to support parish council Highways needs and community group projects. In addition, the county council is choosing to prioritise children’s social care with £1.9m extra being put in to this service. Overall this means £8.5m is being added to the budget for children’s social care in 2018/19. This follows the central government announcement in late December that it would allow councils to raise council tax by an additional 1% primarily to address financial pressures in children’s social care. Earlier in December the council had proposed a 1.99% Council Tax, with an additional 3% precept for adult social care bringing the total proposed rise to 4.99% the same as last year. The additional 1% that has now been allowed would take the total rise for 2018/19 to 5.99%, with a proposed 2.99 % rise in 2019/20. Other calls on funding include the local government national pay settlement where a total of £2.9m extra is required over 2018/19 (£1.4m) and 2019/20 (£1.5m) for staff pay across all of its services, including employees such as librarians, care workers for vulnerable children and adults, highways staff, trading standards, the Registration Service etc. OCC is able to fund this from reserves over these two years. The Budget proposals go to Full Council on February 13th.

GROWTH DEAL

As detailed in the December report, the Oxfordshire Growth Board* has reached an outline Housing and Growth Agreement (Growth Deal) with Government. This will see an additional £215m of investment over the next five years to build infrastructure, support the delivery of new homes and boost economic productivity across the county. This breaks down as: £30m pa for five years for infrastructure; £60m for affordable homes across the county; and £5m to develop a Joint Statutory Spatial Plan (JSSP). The Board wants the five-year deal to be the first stage in a sustained partnership with Government to secure the ongoing investment needed to deliver properly planned growth and economic development over the coming years. This will support councils to achieve the ambition of 100,000 new homes across the county over the period 2011-2031, as identified through the 2014 countywide Strategic Housing Market Assessment and Local Plans. During the period of development all planning authorities will have their five-year land supply requirement reduced to a three-year land supply with that condition in place for the first three years of the new JSSP. The Growth Deal is coming to the stage that it will soon go through the six councils’ democratic processes to be agreed.

*The Oxfordshire Growth Board comprises the six councils: Cherwell District Council, Oxford City Council, Oxfordshire County Council, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council, together with the county’s Local Enterprise Partnership (OxLEP).

CARILLION: OCC AGREES EXIT DEAL AFTER COMPANY COLLAPSE

OCC has formally terminated its contract with Carillion LGS Limited effective from 1 February

2018, following the collapse of the parent company. This brings forward the already agreed end of the contract set for the end of June 2018. OCC made a net payment of £10.65m to Carillion to cover work already completed as part of the final settlement to end the contract with the company. Carillion provided services on behalf of OCC including school meals and cleaning; maintenance of council buildings; property services, and building work such as school extensions. Carillion staff in OCC's maintained schools who contracted their services via OCC will be transferred to OCC under staff transfer arrangements known as 'TUPE', and services will continue as normal. Services previously provided by Carillion to the county council will continue through a mix of bringing staff in-house (e.g. school meals, cleaning); continuing with suppliers (mainly catering), and working with existing sub-contractors (mainly construction and property services). Like every other Carillion customer, OCC is now working out the most cost-effective way to complete work left unfinished by Carillion. OCC will now take over direct responsibility for commissioning future construction work and service delivery. County council officers are reviewing the uncompleted works under the Carillion contract and talking to sub-contractors about the best way forward. Carillion sub-contractors and suppliers will be financially exposed to the collapse in Oxfordshire, as is happening across the country. OCC is establishing a process to assess, on a case-by-case basis, the impact on companies in the Carillion supply chain involved in providing county council services such as building maintenance.

NEW FUNDING BOOSTS SUPPORT FOR ASYLUM-SEEKING CHILDREN

Extra funding to support unaccompanied asylum-seeking children (UASCs) living in Oxfordshire has been received by the county council. A government grant worth £335,000 has been awarded to help strengthen the support services available to UASCs over the next two years. It is part of a wider [national funding announcement of £29million](#). OCC has the same responsibilities for looking after UASCs arriving in the county as it does for all other children and young people in care. Young asylum-seekers are among the most vulnerable groups in society – often with no connections or family in the UK, little spoken English and having made long and traumatic journeys. The new money is not for covering the cost of care placements themselves, but for additional support to help UASCs adjust to living in the county, and integrate with local communities. The council currently looks after 52 UASCs. These young people have predominantly travelled from Afghanistan, Albania and Eritrea.