

CUMNOR PARISH COUNCIL

**Minutes of the Meeting of the Highways Committee
held at Fogwell Pavilion, Fogwell Road, Dean Court
on Tuesday 16 October 2018**

Present: Tom Christophers, Chairman, Gerald Frost (CPC Chairman), John Griffin, Alison Jenner, Paul Taylor and Tina Brock, Clerk.

38/18 Apologies for Absence. Steve Viner (prior commitment). This apology was received.

39/18 Variation of Order of Business.

40/18 Declarations of Interest. None.

41/18 Minutes of the Meeting held on Thursday 6 September 2018. With a minor amendment (minute 28/18v 30mph to 40mph) the Committee RESOLVED to approve the minutes which were signed by the Chairman as a correct record.

42/18 Matters Raised at Previous Meeting. None.

43/18 Public Participation. None.

44/18 Terms of Reference. The Committee RESOLVED to recommend the following amends to Council:

- i. **Powers. 1. Delete** ‘control’ and **insert** ‘manage’.
- ii. **Membership. 2. Include** ‘preferably’.

45/18 Current Costs 2018/19. The Committee noted some errors in the costs. The Clerk would check for payments missed and circulated the amended costs to Councillors.

The Clerk informed the Committee of the recent vandalism to the bus shelters at Oxford Road, Cumnor and Kenilworth Road, Cumnor. 7 panes of the Oxford Road bus shelter had been smashed and 3 of the Kenilworth Road bus shelter during the first two weeks of October 2018. The damage had been reported to TVP. Oxford Glass and Glazing had supplied a quote with 3 options: option 1 to supply and fit 10 laminated safety glass £1,225 + VAT, option 2 to supply and fit 10 AXGARD panes £1,930 + VAT and option 3 to supply and fit 20 AXGARD panes £3,540 + VAT. AXGARD would provide a safe glazing solution in the place of glass and was extruded from a polymer resin which is approximately 200 times stronger than glass and is classed as virtually unbreakable. An insurance claim would be made but would only pay out ‘like for like’ which would be option 1. The Committee RESOLVED to recommend to Council that option 3 to replace all panes with AXGARD panes in both bus shelters be approved. *(Clerk’s Note: history of vandalism of the Oxford Road, Cumnor bus shelter; 2013 - 10 panes smashed, July 2014 - 7 panes smashed, August 2014 - 6 panes smashed, 2015 - 1 pane smashed, 2016 - 2 panes smashed and 2018 - 7 panes smashed. Vandalism of Kenilworth Road, Cumnor bus shelter graffiti in 2007.)*

46/18 Budget 2019/2020. The Committee RESOLVED to approve the 2019/2020 budget.

47/18 Traffic Issues.

- i. Requests for speed surveys. None.
- ii. Road safety issues. John Griffin reported that he had missed the S1 bus as he had been unable to cross the busy Oxford Road, Farmoor yesterday at approximately 10.15am and requested that enquiries be made into whether an island could be installed. The Clerk would contact Mark Francis, Highways, OCC for advice.

Alison Jenner reported that she had attended an Oxfordshire County Council Town and Parish Council meeting on 11 October 2018 and requested that the overgrowth on the bend of the A420 Swindon to Oxford be cut back, which was noted.

John Griffin reported that the cones placed around the broken railing by the Oakenholt Care Home, Botley to Eynsham side had been knocked over and were in the road. The Clerk would update the fixmystreet report.

- iii. Any other current matters. A big puddle which appears to be a water pipe leak has appeared in the road just past Hill End (B4044) heading towards Oxford. The Clerk would report this on fixmystreet.

48/18 Street Lights.

- i. Any current matters. None.

49/18 Infrastructure Issues.

- i. Any requests for repairs/upgrades. None.
- ii. Any other current matters. None.

50/18 Bus Services / Stops / Shelters.

- i. Bus stop furniture provision. The Committee considered installing bus shelters at 4 locations in the parish; Eynsham Road, Dean Court near to footpath 19 Nobles Road/Eynsham Road (requested by a resident), Oxford/Glebe Road, Cumnor, Kimmeridge Road, Cumnor (layby) and Oxford Road, Cumnor (near to Bertie Road). The Clerk would contact David Bellchamber, Highways and Transport, OCC for permission, obtain quotes and report back to the Committee.
- ii. Any other current matters. Bus Shelter Installation Requests and Maintenance Policy. The Committee reviewed the policy and RESOLVED to recommend the following amends to Council:
 - i. **Criteria for the erection of a bus shelter. 1. Add** ‘or by representation at a Council meeting and **3. Delete** ‘must’ **insert** ‘may’.
 - ii. **Design of shelter. 2. Add** shelters/environment.
 - iii. **Maintenance requirements. 2. Add** ‘if possible’. **3. Add** ‘if possible’.

51/18 Road/Street Signs.

- i. Parish nameplates. No update.
- ii. Any other current matters. None.

52/18 Footpaths/Footways/ROW.

- i. Footpaths update. No update.
- ii. Any other current matters. None.

53/18 Reports From Around the Parish.

Cumnor. Parking around Cumnor C of E School were raised. The Chairman represents Council as a School Governor and the Committee requested that at the next governors meeting he asked if the school had a travel plan. If not the School Travel Advisers, OCC would be able to give advice on writing a plan and once implemented PC Carl Bryant could be asked to attend a school assembly to talk to pupils about road safety. The Committee requested that the recent spate of vandalism be brought to the attention of the school and request that an article be included in the school newsletter asking parents to report any anti-social behaviour by calling 101 or online www.thamesvalleypolice.uk report.

54/18 Botley Traffic Advisory Committee (BTAC). The next meeting was due in November 2018.

55/18 Parish Transport Representatives’ Meeting. Minutes of the June 2018 meeting would be circulated at the next Council meeting. Alison Jenner was unable to attend the October 2018 meeting.

56/18 Topics for Discussion at the next Committee Meeting.

- i. All of the above.

DATE OF THE NEXT MEETING

57/18 The next meeting of the **Highways Committee** would take place at **7.30pm** on **Tuesday 12 March 2019** in **Fogwell Road Pavilion, Dean Court, Oxford.**

The meeting closed at 8.55pm.

Signed..... Date.....2018