

## CUMNOR PARISH COUNCIL

**Minutes of the Meeting of the Neighbourhood Development Plan Steering Group  
held in The Garden Room, United Reformed Church Hall, Leys Road, Cumnor  
on Tuesday 20<sup>th</sup> March 2018 at 7.30pm**

**Present:** Julia Commons (CPC), Fiona Newton (CPC), Kathy Davies, Tim Pottle, Chris Scruby, Chris Westcott, Esme Murphy, Donna Murphy

**Apologies** Nicholas Cole, Ben Davies, Judy Roberts, Ted Mott and Tina Brock, Clerk

**13/18 Welcome to Claire Tyrell-Williams.** The group welcomed Claire Tyrell-Williams to the meeting and thanked her for all her work to date on the Big Survey. The Chairperson asked Claire to pass on their thanks to her colleagues at Future Thinking.

**14/18 Election of Chairperson.** Fiona Newton was elected as Chairperson. It was agreed that a Chairperson would be elected at each meeting.

**15/18 Apologies for Absence.** Nicholas Cole, Lorraine Aspells & Kathy Davies. These apologies were received.

**16/18 Declarations of Interests.** None.

**17/18 Minutes of the Meeting of Neighbourhood Development Plan Steering Group** held on Monday 29<sup>th</sup> January 2018 were agreed and signed by the Chairperson.

**18/18 Matters Arising from the minutes.** None.

**19/18 Big Survey Update**

- i. Claire Tyrell-Williams gave an overview of headlines and key themes to emerge from the Big Survey. Some notes to take into account
  - a) Oxfordshire Housing Survey results will be published soon, and will provide useful additional housing data for our plan
  - b) 2700 surveys were sent out 1003 were returned. 36% return rate. Extremely good response rate – typical returns for postal surveys are 5-10%
  - c) The data has been weighted to make it representative of the area in accordance with the latest population statistics for the area.
  - d) Significance tested to the 95% confidence interval standard (industry standard)

General	<ul style="list-style-type: none"> <li>• Top 3 priorities           <ul style="list-style-type: none"> <li>○ 33% protecting green spaces</li> <li>○ 19% developing infrastructure in line with new developments</li> <li>○ 16% maintaining characteristics of the area</li> </ul> </li> </ul>
Amenities	<ul style="list-style-type: none"> <li>• 90% use post office, newsagent and other shops</li> <li>• 75% people use the local garage</li> <li>• 84% use the pubs</li> <li>• 10% (1 in 10) go to a pub weekly</li> <li>• The halls in the parish are well used – majority for meetings and parties</li> <li>• 68% have visited Farmoor Reservoir – this was most heavily used Local Green Space</li> <li>• 50% use churches</li> <li>• 20% (1 in 5) use cricket and football clubs</li> <li>• Broadband – 25% unhappy with the provision. One third of people on Cumnor Hill are unhappy with Broadband provision</li> <li>• Interest in a GP surgery – 70% would register if one was available</li> <li>• 81% say it is easy to catch a bus</li> <li>• People want infrastructure to grow in line with development</li> </ul>

Green Spaces	<ul style="list-style-type: none"> <li>• 51% have used Farmoor Reservoir in the last 12 months (84% of Farmoor residents have used the Reservoir in last 12 months)</li> <li>• 40% of Cumnor Hill residents have visited the Hurst</li> <li>• 50% use footpaths weekly</li> <li>• The Glebe is the most popular play park in the Parish</li> <li>• 75% are satisfied and 25% very satisfied with the Green Spaces in the Parish</li> <li>• 90% say green spaces are important to them</li> <li>• Retention of the Green Belt important 89% important; 63% v important; 8% not very important.</li> <li>• Green spaces are least important within the 16-34 age group</li> <li>• 367 people made free comments on green spaces, key themes are <ul style="list-style-type: none"> <li>○ green spaces critical to health and wellbeing of community – this was top response</li> <li>○ footpaths – some are poorly maintained, why don't we have more accessible footpaths</li> <li>○ need more dog waste bins</li> <li>○ cycle path essential, why not have a network of cycle paths in the parish eg connecting Cumnor to Farmoor</li> <li>○ why do we have to pay to park at the Reservoir now?</li> </ul> </li> </ul>
Travel & Environment	<ul style="list-style-type: none"> <li>• The main concerns 54% traffic noise, 49% air quality</li> <li>• 61% of Dean Court concerned about air quality</li> <li>• 39% mentioned ground water flooding (52% in Dean Court; 57% in Farmoor)</li> <li>• 32% concerned about aircraft noise</li> <li>• Heavy lorries are a problem 35%</li> <li>• 48% say speeding traffic is a problem</li> <li>• 33% don't feel safe cycling in the parish</li> <li>• 52% said they were interested in using a cycle path along the B4044</li> <li>• Parking is a problem for 32% - this figure rises for those living in flats</li> </ul>
Housing	<ul style="list-style-type: none"> <li>• Verbatim comments are important when considering housing policies. There were 322 people who commented on housing – key themes are <ul style="list-style-type: none"> <li>○ Need for truly affordable housing in the long term</li> <li>○ Starter homes are needed with front and back garden, with space for parking to bring young people in and provide balanced future</li> <li>○ Development should come with improved infrastructure</li> <li>○ Infill/back garden development needs to take account of sewerage problems</li> <li>○ Smaller quality housing needed for those wishing to downsize with personal space</li> <li>○ No more tall, badly designed, out of character, overly dense developments please</li> <li>○ Need social housing for affordable rent</li> </ul> </li> <li>• 24% said they were considering downsizing in the future <ul style="list-style-type: none"> <li>○ Of those considering downsizing 25% said a 2 bed house; 23% a 1 to 2 bed bungalow</li> </ul> </li> <li>• Affordable housing - 10% say it is important to them in the next 5 years</li> <li>• 55% say 1 to 2 bed homes are needed</li> </ul>

	<ul style="list-style-type: none"> <li>• 13% say they have family who live in the family home or who have moved away because affordable housing isn't available</li> <li>• 69% are not considering downsizing</li> </ul>
Notes	<ol style="list-style-type: none"> <li>1. We will need to be careful to ensure that it is clear that our data is weighted which means that it won't be comparable to unweighted data.</li> <li>2. We might want to use unweighted data (when analysing by age). When reported it must be clear that it is unweighted data.</li> <li>3. Future Thinking will write a methodology statement for use when the data is reported</li> <li>4. Claire Tyrell is now not available until the end of April</li> <li>5. The group asked for their thanks to be passed onto Future Thinking</li> </ol>

**Actions:** Chris and Chris will do some data analysis and work out how we present the data. They will also check the filtering of the data.

- Age and location in the Parish will be the main indices
- It was suggested to use the structure of the survey to base the report on
- There will need to be strong policies relating to housing
- Fiona will collate the verbatim comments into themes
- Any communication of the data needs to include the top themes and also peoples' views about housing and other important concerns
- Quantitative data will be supported by qualitative verbatim comments
- The report will then be sent to Claire Tyrell so that she can check it
- We will need to produce an accessible one or two page summary
- Raw data will need to be published alongside report
- Julia to ask Gary if he would design a report template
- The aim is to get the report written and to Claire Tyrell by the end of April
- The tone of the report should be clear, concise and accessible

Communicating

- We need to go out to events in the parish to feedback on the survey
- We need to put the information out on social media
- CPN report has been done for this issue – a summary will be included in a future article
- Banners will be put out again with the number of responses and thanks (action Fiona)
- Cumnor big survey tour will be considered at the next meeting
- Fiona to contact local press to see if they are interested in the results

#### **20/18 Character Assessments**

- a) Minutes from the working group (28<sup>th</sup> February) noted
- b) There are a number of amendments to make and some additions are needed.
- c) Land Use Implications: Kathryn has done and circulated a brainstorm of land use implications. Fiona asked the group to review the document and feedback thoughts and additions at the next meeting. Kathryn wrote the document with a view to the new NPPF.
- d) We need to identify potential positive enhancements to specific areas of the parish

#### **21/18 Local Green Spaces**

- a) Minutes from the working group (27<sup>th</sup> February) noted
- b) Most audits have been completed
- c) Some gaps which need to be filled (TP to audit)
- d) A small group will then come together and decide which green spaces should be put forward for a full audit.

#### **22/18 Landscape Character Assessment**

Hankinson Duckett Associates have been contacted with a view to them conducting a Landscape Character Assessments. The cost is approximately £5k. Two other quotes need to be sought. Ben is going to check potential funding for the LCA. *Note Lepus Consulting and LUC have been contacted – awaiting response*

The importance of the green setting of the Parish in contrast to the city's expansion needs to be included in the LCA.

Kathryn to give Fiona details of two further organisations who might be able to provide quotes.

**23/18 Any other matters.** Fiona to check with Tina Brock as to status of spent/unspent funding.

Ben davies to confirm process for applying for central government funding

**12/18 Date of next meeting.** TBC

The meeting closed at 9.20pm.

Signed..... Date.....2018