

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Cumnor Parish Council held in the Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court on Monday 3 December 2018 at 7.30pm

Present: Gerald Frost, Chairman, Steve Viner, Vice-chairman (Vice-chairman), Tom Christophers, Pam Fraser, Jeff Gee, John Griffin, Dudley Hoddinott, Alison Jenner, Nick Surman, Judy Roberts, Laurence Waters, Sue Dowe, Botley Bridges and Tina Brock, Clerk.

420/18 Apologies for Absence. Bryan Goudman (prior commitment), Fiona Newton (prior commitment), Julia Richardson (prior commitment) and Paul Taylor (prior commitment). These apologies were received.

421/18 Variance of Order of Business. With the Councils approval item 15i to consider a grant request from Botley Bridges was brought forward of the agenda.

422/18 Declarations of Interest. Personal interest.

Minute 429/18 i Judy Roberts is a member of the Botley Bridges Steering Group.

423/18 Minutes of the Parish Council meeting held on Monday 5 November 2018. Council RESOLVED to approve the minutes which were signed by the Chairman as a correct record.

424/18 Matters Arising from these Minutes. None.

425/18 Cumnor Parish News - Council Article. Council agreed to submit an article.

426/18 Clerk's Newsletter and Addendum to the Agenda. Received.

a) Payment of Accounts. Approved as per minute 427/18.

427/18 Payments of Accounts. It was resolved to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below:

			Net cost	VAT	Sub total	Total
	Payments now due:					
98a, b LGA 1972 s112 Contract/Pensions 2014	Staff costs					2,395.80
99 LGA 1972 s134	Dean Court Community Assoc	Room hire				19.25
100	Oxfordshire South and Vale Citizens Advice	Grant s142				500.00
101	Be Free Young Carers	Grant s137				350.00
DD Telecom Act 1984 s97	BT	Office phone bill	25.45	5.09		30.54
102a LGA 1972 s111	Eurosolve Ltd	IT Support	16.67	3.33	20.00	50.00
102b LGA 1972 s111	Eurosolve Ltd	Domain name registration	25.00	5.00	30.00	
103 Public Health Act 1936	OpeMed (Europe) Ltd	Service & LOLER testing of Changing Rooms - Old Forge, Cumnor	250.00	50.00		300.00
104 LGA 1972 s143	Society of Local Council Clerks	Subscription 1 Jan 2019 to 31 Jan 2019				247.00
105 LG(Misc Prov) Act 1976 s19	MRH Services	Repairs to self-closing gate by car park at Pinnocks Way play park				60.00
106 LG(Misc Prov) Act 1976 s19	MRH services	Visual service of play parks				97.00
107 LGA 1972 s214	P Jovanovic	Maintenance of Garden of Remembrance July- Sept				120.00
108a LG(Misc Prov) Act 1976 s19	Ady Podbery	Additional work to contract at Glebe and Fogwell play parks	566.70	113.34	680.04	

108b LG(Misc Prov) Act 1976 s19 Open Spaces Act 1906	Ady Podbery	Litter picking, raking sand & pea shingle, cutting hedge at play parks and cutting grass at War Memorial	510.00	102.00	612.00	1,292.04
109 LG (Financial Prov) Act 1963 s5	T Brock	Clerk reimbursement	339.49	19.83		359.32

Notes.

1. After all payments are made the Santander Community Account will be in credit at £128,208.63 + 10p error item 50 = £128,208.63.
2. The Council has the following debtor for 2018/19: HMRC (Reclaimable VAT) £4,824.98.
3. Electronic payment for invoice 98b was approved between meetings.
4. As at 17 November 2018 the Corporate Notice account held a credit balance of £72,305.03.

428/18 Public Participation. Council adjourned to allow a member of the public to speak.

Sue Dowe, Botley Bridges Chair of Trustees gave an overview of the services offered and clarified the financial position now and for the future in support of a grant request (see minute 429/18 i).

Council reconvened

FINANCE

429/18 Grants:

- i. Botley Bridges. Dudley Hoddinott proposed a grant of £5,000 to be given in the next financial year 2019/2020, seconded by Alison Jenner and Council AGREED at a vote of 8 for, 2 against and 1 abstention. The grant would be taken from the Dedicated Reserves - Major Projects.

1 parishioner left the meeting at 7.50pm

REPORTS

430/18 Report from County Councillor(s). CC Roberts reported:

OCC Fit for the Future programme is in full swing. The Oxford Mail's recent article that 900 jobs could be cut was an overstatement.

Peter Clark had left OCC as CEO and Yvonne Rees was now in post as joint CEO of Cherwell DC and Oxford CC.

A public consultation on improving transport along the A40 corridor was live and would end on 1 January 2019. The proposal includes plans for the proposed Eynsham Park and Ride (P&R), A40 bus lane scheme and upgraded cycling facilities (Bike Safe). The current design of the Eynsham P&R was being discussed to make the site sit well in a rural environment by taking the contours of the land into consideration while not contravening the Green Belt policy.

OCC's position on the proposed Cumnor P&R had not changed. It remained a long term proposal and would not be implemented until at least 2026. The expansion of Seacourt P&R, the opening of the Eynsham P&R, the proposed Oxford to Cambridge Expressway might lead to a review of the P&R strategy. The Atkins Oxford Park & Ride Future Strategy Development report was written as a transport strategy and assumed that by 2031 three existing sites (Peartree, Seacourt and Redbridge) were closed, OCC does not have the remit to close Seacourt. Expansion to the Seacourt P&R had been approved by Oxford City Council and work was currently taking place.

Oxford City Council's Local Plan 2016-2036 had been published for consultation and runs from 1 November 2018 to 28 December 2018.

431/18 Report from District Councillor(s). DC Hoddinott reported:

Increases to the amount of council tax property owners pay on homes left empty was set to increase to encourage owners to bring their properties back into use. The proposed premiums subject to approval would be:

From 1 April 2019 100% additional council tax on properties empty for more than 2 years

From 1 April 2020 200% additional council tax on properties empty for 5 or more years.

A decision on the review of the New Homes Bonus Council Tax would be made 6 December 2018.

DC Roberts reported:

District Council s106 contributions relating to Cumnor Parish Council amounts to £461,663 for the

provision of affordable housing in Cumnor Parish. £75,290.00 for the provision of offsite affordable housing to be spent upon occupation of the development at land west of Faringdon Road, Cumnor and 12-14 Cumnor Hill. S106 contributions relating to North Hinksey Parish Council to be spent in Cumnor Parish are £11,619.00 towards improvements to existing cricket facilities at Cumnor Cricket Ground and £12,757.00 towards improvements to existing football pitches at Closes Field, Cumnor to be spent upon occupation of the West Way development.

I attended a meeting with residents of Lower Cumnor Hill, Emily Hamerton, Planning, VWHDC and Martin Deans, Planning, VWHDC to raise concerns that development was changing the character of lower Cumnor Hill. It was felt that even with the VWHDC Design Guide that development was not in keeping with the character of lower Cumnor Hill which lead to a discussion on boundary treatment. Many hedges had been removed and replaced with close board fencing changing the street scene. This could well have been objected to by the planning officer by linking the removal of hedging to the impact of drainage problems that occur on the hill. *(Clerk's Note: In 2007 a proposal to designate lower Cumnor Hill as a conservation area was submitted to VWHDC. VWHDC officers considered that the Vale Design Guide as a Supplementary Planning Document would be more appropriate method for helping to control and guide development on Cumnor Hill and other suburbs in the Vale. The decision made was that the lower slopes of Cumnor Hill and Third Acre Rise would not be designated as a Conservation Area.)*

432/18 Report from Representative(s) on Outside Bodies. Alison Jenner reported:

A Botley Traffic Advisory Committee meeting would be held on Wednesday 5 December 2018.

COUNCIL

433/18 Committee / Working Group Appointments. Deferred due to no volunteers.

434/18 Update on Other Current Matters. None.

FINANCE

435/18 Draft Estimates 2019/2020. Council considered the amended estimates.

- i. Table 1 expenditure, amended to show the increase in staff costs and increase in grant given to St Michaels Church towards grass cutting of the churchyard.
- ii. Table 5 Movement in Reserves would be amended to show the approved grant (see minute 429/18) to Botley Bridges in 2019/20.

436/18 Grants:

- i. PCC Cumnor, St Michael's Church Burial Ground. Council RESOLVED to approve the request of £1,195 towards the cutting of the grass in the churchyard. *(Clerk's Note: Council had set aside £1.195 in its 2018/2019 estimates.)*

437/18 Highways Expenditure. Council RESOLVED to approve expenditure of £2,894 + VAT for B & C Shelters to install a 2 bay bus shelter with bench seat by footpath 19, Eynsham Road, Dean Court.

438/18 Update on Other Current Matters. None.

RECREATION AND PLAYING FIELDS

439/18 Update on Other Current Matters. The Changing Rooms equipment at the Old Forge, Vine Inn, Cumnor had been serviced. The Clerk reported that the toilet and sink were not very clean and a large pile of leaves were piled up outside the door. The cleaning of the room was the responsibility of The Vine Inn and the Clerk would contact the proprietor. Council AGREED that removing the leaves was its responsibility and the Clerk would arrange for the leaves to be removed.

HIGHWAYS

440/18 Proposed Park and Ride at Cumnor. Council AGREED to postpone a residents meeting before the Christmas period until more information on the proposal was available.

441/18 Ad-hoc Grass Cutting of Grass Verges in the Parish. None.

442/18 Oxford to Cambridge Expressway. Steve Viner reported:

I attended a North Hinksey Parish Council (NPHC) meeting with the Clerk and several other members from South Hinksey, Islip, Radley and Kennington parishes on Thursday 29 November 2018 following the recent Oxfordshire Oxford to Cambridge Expressway Parish Engagement event held by Highways England. The meeting discussed the effect of the preferred corridors on local infrastructure, cost and viability. David Kay, Chairman NPHC would hold a meeting in the new year and would invite Matt Stafford, Project Director, Highways England, Layla Moran MP and Ian Hudspeth, Leader OCC and local parishes.

443/18 Update on Other Current Matters. Oxford Glass and Glazing would be replacing the panes of the vandalised bus shelters at Kenilworth Road and Oxford Road, Cumnor on Wednesday 5 and Thursday 6 December 2018.

BURIAL.

444/18 Update on Current Matters. None.

ENVIRONMENT AND CONSERVATION

445/18 Update on Current Matters. None.

NEIGHBOURHOOD DEVELOPMENT PLAN

446/18 Update on Other Current Matters. The Neighbourhood Plan Steering Group meeting would be held tomorrow Tuesday 4 December 2018 at 7.30pm in the Garden Room, URC, Leys Road, Cumnor.

PLANNING

447/18 Draft Minutes of the Planning Committee Meeting held on Monday 19 November 2018 were received.

448/18 Submitted Planning Applications. The Council would submit the following observations:

i	P18/V2824/HH	22 Third Acre Rise, Dean Court, Oxford OX2 9DA <i>Removal of existing kitchen door, enlargement opening and formation of bay window with bifold doors.</i> No Objections.
ii	P18/V1864/FUL amended details	34 Pinnocks Way, Dean Court, Oxford OX2 9DG <i>One ground floor studio apartment (amended description and amended plans received 9/11/2018 reducing the scheme from 2 to 1 apartments. Plan nos DWG1b and DWG2A).</i> No Objections but request that the following comments are taken into account: No bin store has been shown within the site which will need 9 bins, 3 from 3 separate dwellings. If planning permission is to be granted that the following conditions are included 1. That the fencing along the boundary of the property by the footpath is extended 2. That the amenity area is grassed and not left as a dumping ground The amended drawings are incorrect as the text still describes 2 studio apartments as being required.

449/18 Permitted Planning Application(s) were noted.

i	P18/V2294/HH	Hyrst House, Hids Copse, Cumnor, Oxford OX2 9JJ <i>proposed extension to existing detached garage building; incorporating 2 additional parking bays and storage at ground level and ancillary accommodation above.</i>
ii	P18/V2354/HH	8 Norreys Road, Cumnor, Oxford OX2 9PT <i>Loft conversion and replacement roof.</i>
iii	P18/V2428/HH	67 Cumnor Hill, Cumnor, Oxford OX2 9HX <i>Single-storey gable extension at first floor level, to the rear of the property, over an existing kitchen extension.</i>

iv	P18/V1902/FUL	1 Meadow Close, Farmoor, Oxford OX2 9PA <i>Change of use of SE Plot land from highways to private garden</i>
v	P18/V2541/HH	West End, Stanville Road, Cumnor, Oxford OX2 9JF <i>Addition of a steel framed lean to car port.</i>

450/18 Refused Planning Application was noted.

i	P18/V1167/O	22 Norreys Road, Cumnor, Oxford OX2 9PT <i>Demolition of existing bungalow and erection of four new dwellings and associated works.</i>
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451/18 Withdrawn Planning Application was noted.

i	P18/V2581/FUL	Site of 18 Hids Copse Road, Cumnor, Oxford OX2 9JJ <i>Variation of condition 2 (approved plans) of planning permission P16/V0382/FUL.</i>
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452/18 VWHDC Tree Preservation Orders were noted.

i	18V15	108 Cumnor Hill, Cumnor, Oxford - various trees located in the rear of the Garden.
ii	18V16	165 Pinnocks Way, Dean Court, Oxford - Sycamore located on the southern boundary of the site and Robinia located adjacent to the southern boundary of 89 Eynsham Road.

453/18 Update on Other Current Matters. None.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

454/18 Personal Matters. None.

DATES OF FUTURE MEETINGS

455/18 The next meeting of the **Parish Council** will take place at **7.30pm** on **Monday 7 January 2019** in **The Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court.**

A further meeting is due to be held in **2019** at **7.30pm** on **Mondays: 7 January, 4 February, 4 March and 8 April** in **The Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court.**

The next Annual Parish Meetings will take place on **Tuesday 7 May 2019** at **7.30pm** in **Farmoor Village Hall.**

The meeting closed at 9.20pm.

Signed..... Date.....2019