

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Cumnor Parish Council held in the Orange Room, Dean Court Community Centre on Monday 6 February 2017 at 7.30pm

Present: Councillors: Steve Viner, (acting Chairman) Vice-chairman, Tom Christophers, Pam Fraser, Bryan Goudman, John Griffin, Trevor Halls, Dudley Hoddinott, Alison Jenner, Lucy Mangua, Fiona Newton, Judy Roberts, Nick Surman, Paul Taylor and Tina Brock, Clerk.

32/17 Apologies for Absence. Councillors: Gerald Frost, Chairman (prior commitment), Jeffrey Gee (prior commitment) and County Councillor Janet Godden (prior commitment). These apologies were received.

33/17 Variance of Order of Business. None.

34/17 Declarations of Interest. Personal interest for:

Minute 53/17 i Judy Roberts knows the applicant.

Minute 53/17 i Steve Viner knows the applicant.

35/17 Minutes of the Meeting of the Parish Council held on Monday 9 January 2017. Council RESOLVED to approve the minutes which were signed by the Chairman as a correct record.

36/17 Clerk's Newsletter and Addendum to the Agenda was received.

a) Payment of Accounts. Approved as per minute 37/17.

37/17 Payments of Accounts. Council RESOLVED to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below:

			Net cost	VAT	Sub total	Total
	Payments received:					
22	Vale of White Horse District Council	S106 12v17 Fogwell Road play space contribution and 07V03-08V37 Sports facilities contribution				26,216.70
	Payments now due:					
109	Cumnor PCC	Grant - S214				857.00
110	Cumnor Conservation Group	Grant – Public Health Act 1936 S260				500.00
111 LGA 1972 s134	Dean Court Community Association	Room hire – Council				19.25
112a,b LGA 1972 s112 Contract/Pensions Act 2014	Staff related costs					2,151.02
SO LG(Misc Prov) Act 1976 S19	Oxford University	Annual rent – Fogwell Field				25.00
113 Opens Spaces Act 1906	Thames Water	Water supply – Hurst Lane SSI				8.83
114 LGA 1972 s111	Ecoburotic UK Ltd	Office stationery	227.69	45.54		273.23
115a Public Health Act 1875 s164	Total Pest Control (UK) Ltd	Quarterly mole control at Closes Field	63.83	12.77	76.60	
115b Public Health Act 1875 s164	Total Pest Control (UK) Ltd	Quarterly mole control at Mayfield Field	100.00	20.00	120.00	196.60

Notes.

1. After all payments are made the Santander Community Account will be in credit at £154,656.04.
2. The Council has the following debtor for 2016/17: HMRC (Reclaimable VAT) £4,404.75
3. Electronic payment for invoice 112b was approved between meetings.
4. As at 17 January 2017 the Corporate Notice Account held a credit balance of £71,845.41.

38/17 Public Participation. None.

REPORTS

39/17 Report from County Councillor(s). CC Godden sent an email report:

The proposed Park&Ride on the A420. I have answered the question about the owners of the preferred site(s) last summer and I have not heard of any activity on this since, nor is any expected since it isn't scheduled until the early 2020s. That is not likely to be accelerated as a result of any decision about the Seacourt Park & Ride (on which the County Council is a consultee, not the decision maker). The County Council's objections are principally around access to the new Westgate centre, which they don't want to be signposted so as to increase traffic on Botley Road. Their perspective on the need for an outer P&R hasn't changed but it isn't the main driver. As I understand the plans for the Seacourt expansion have been held up because of local objections.

Local government reorganisation. Please could Councillors note that the County Council is running a series of drop-in Q&As in local libraries about the proposal for a single unitary council. Ours is in Botley Library from 10.30-12.30 next Friday morning (10th). The intention is to hear what people think, and what the main questions are. There is also an online consultation, here's the link <https://www.ors.org.uk/web/index.php/survey/index/sid/816846/lang/en>.

40/17 Report from District Councillor(s). DC Hoddinott reported:

VWHDC and SODC have issued a statement agreeing to work with OCC on a joint bid to government to create a single unitary council for Oxfordshire. The plan is to submit a bid in March. Complaints of an overflowing litter bin by the open space in Kimmeridge Road had been received. The management company Chamonix are responsible for emptying the bins and had been informed. DC Roberts reported:

At the next Council meeting the budget proposals would be considered.

41/17 Report from Representative(s) on Outside Bodies. None.

FINANCE

42/17 Grants.

- i. Tewkesbury Running Club in Association with Royal British Legion – Cumnor Branch (\$137). Council RESOLVED to approve a grant of £130.

43/17 Dedicated Reserve. Council RESOLVED to approve the setting up of a Neighbourhood Plan Dedicated Reserve.

44/17 Admin Expenditure. Council RESOLVED to approve the expenditure of £240 for binding 6 years of Council and Committee minutes in 3 two year volumes.

COUNCIL

45/17 Dates and Venues of Future Meetings. Council RESOLVED to approve the dates and venues of future Council and Committee meetings (appendix 1).

46/17 General Power of Competence. Council noted that due to an elected Councillor resigning it was unable to adopt the General Power of Competence. The criteria states that two-thirds of the Council has to be elected and currently 9 Councillors are elected and 6 co-opted.

47/17 Grant Application Form. Council RESOLVED to approve the following amendments to the grant application form Conditions of Funding section: item 2 to include the wording 'within 6 months and item 3 to include the wording 'within 6 months or if not'. This will ensure that funding is spent within the allocated time or returned.

RECREATION AND PLAYING FIELDS

48/17 Lighting at Pinnocks Way Play Park. This item would be considered at the Recreation and Playing Fields Committee meeting on 21 February with a recommendation to Council to be

considered at its March meeting.

49/17 Update on Other Current Matters. None.

HIGHWAYS

50/17 Update on Current Matters. None.

BURIAL

51/17 Update on Current Matters. None.

ENVIRONMENT AND CONSERVATION

52/17 Update on Current Matters. None.

PLANNING

53/17 Submitted Planning Applications. The Council would submit the following observations:

i	P17/V0051/HH	8 Fogwell Road, Dean Court, Oxford OX2 9SA <i>First floor extension over existing garages.</i> No Objections.
ii	P16V3213/FUL	70 High Street, Cumnor, Oxford OX2 9QD <i>Change of use of paddock adjoining house for 2 shepherd huts. *Huts are on wheels.</i> No Objections.

54/17 Permitted Planning Applications. Noted.

i	P16/V3046/HH	42 Norreys Road, Cumnor, Oxford OX2 9PT <i>Removal of existing single-storey extension. New single-storey rear and side extension.</i>
ii	P16/V2884/HH	Seymour House, 211 Cumnor Hill, Cumnor, Oxford OX2 9PG <i>Single-storey rear extension.</i>
iii	P16/V1092/HH	9 Turnpike Road, Cumnor, Oxford OX2 9JQ <i>Demolition of existing garage and erection of two-storey side extension (amendment to P16/V0180/HH) (as amended by plans received 1/8/16). Further amended plans received 6/10/16 to show additional internal staircase.</i>
iv	P16/V2798/HH	124 Cumnor Hill, Cumnor, Oxford OX2 9PH <i>Erection of triple bay garage.</i>

55/17 Certificate of Lawful Development Rights Applications. Noted.

i	P17/V0113/LDP	6 Barn Close, Cumnor, Oxford OX2 9JP <i>Converting double garage into habitable space/room.</i>
ii	P17/V0177/LDP	7 Halls Cloe, Cumnor, oxford OX2 9HR <i>Proposed rear extension and internal alterations.</i>

56/17 Update on Other Current Matters.

- i. Council noted that a response to the VWHDC Community Infrastructure Levy Draft Charging Schedule consultation had been submitted. Judy Roberts said that government may scrap CIL within 2 years.
- ii. Draft Minutes of the Planning Committee Meeting held on Monday 23 January 2017 were received.
- iii. The Chairman reported that along with Dudley Hoddinott and Judy Roberts he attended a VWHDC Planning Committee meeting on 1 February to speak against officers recommendations to approve planning permission for the following planning applications: P16/V2798/HH 124 Cumnor Hill unanimously approved, P16/V1092/HH 9 Turnpike Road approved at a vote of 7 for, 2 against and 2 abstentions, P16/V1493/FUL 2 Arnolds Way approved at a vote of 9 for and 2 abstentions.
- iv. Name and Numbering. Conversion of rear extension of 34 Pinnocks Way to create a studio flat (P16/V1427/FUL) to be known as 34A Pinnocks Way was noted.

- v. The Chairman brought to the Councils attention a new planning process called Planning Permission in Principle which is included in the Housing and Planning Bill 2015. It is designed to separate the decision making on ‘in principle’ issues such as land use, location and amount of development from technical details. *(Clerk’s Note: The draft Housing and Planning Act 2016 (Permission in Principle etc) (Miscellaneous Amendments) (England) Regulations 2017 have been laid before Parliament, for approval.)*

NEIGHBOURHOOD DEVELOPMENT PLAN

57/17 Update on Current Matters. The next Steering Group meeting would be held on Monday 13 February at 7.30pm.

Fiona Newton reported that VWHDC had approved the Cumnor area designation on 12 January 2017. Funding from VWHDC was available of £10,000 towards producing a Neighbourhood Plan but evidence of budget planning and a project plan to include a work programme and estimate of costs was needed prior to funding being allocated. Steering Group members are currently working on producing draft documents outlining the theme of each working party, A Character Assessment of the parish was needed and training sessions need to be arranged for volunteers to attend. The Head Teacher of Matthew Arnold School had been approached to see if sixth form students who are undertaking their EPQ (Extended Project Qualification) might be interested in helping with research and an article has been put in the CPN asking for volunteers. A Facebook Page, twitter account and a website have also been set up, look for Cumnor Neighbourhood Plan and @MyCumnor.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

58/17 Personal Matters. None.

DATES OF FUTURE MEETINGS

59/17 The next meeting of the **Parish Council** would take place at **7.30pm** on **Monday 6 March 2017** in **The Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court, Oxford**

A further meeting is due to be held in **2017** at **7.30pm** in **The Orange Room, Dean Court Community Centre** on **Mondays 3 April.**

The Annual Parish Meeting will take place on **Tuesday 2 May 2017** at **7.30pm** in **The Orange Room, Dean Court Community Centre.**

The meeting closed at 9pm.

Signed..... Date.....2017

2017/2018 Bank Holidays

Early Spring Bank Holiday	Monday 1 May 2017
Spring Bank Holiday	Monday 29 May 2017
Summer Bank Holiday	Monday 28 August 2017
Christmas Day	Monday 25 December 2017
Boxing Day	Tuesday 26 December 2017
New Year Day	Monday 1 January 2016
Good Friday	Friday 30 March 2018
Easter Monday	Monday 2 April 2018
Early Spring Bank Holiday	Monday 7 May 2018

DATES FOR MEETINGS

COUNCIL Monday 7.30pm at Cumnor URC Church Hall	PLANNING Monday 7.30pm at Cumnor URC Church Hall	R&PF Tuesday 7.30pm at Fogwell Road Pavilion, Dean Court	HIGHWAYS Tuesday 7.30pm at Fogwell Road Pavilion, Dean Court
2017			
8 May	22 May prov		
5 June	19 June prov	13 June	
3 July	17 July prov		18 July
7 August	21 August prov		
4 September	18 Sept prov		
2 October	16 October prov	10 October	17 October
6 November	20 Nov prov		
4 December	18 Dec prov		
2018			
8 January	22 Jan prov		
5 February	19 Feb prov	20 February	
5 March	19 Mar prov		13 March
9 April	23 Apr prov		

The Finance Committee meeting will take place on Monday 9 October 2017 at 7.30pm in the Upper Meeting Room, Old School, Cumnor.

The Cumnor Public Purposes Charity meeting will take place after the Council meeting on Monday 7 August 2017.

The Staffing Committee meeting will take place on Tuesday 12 September 2017 at 7.30pm in the Upper Meeting Room, Old School, Cumnor.

The Annual Parish Meeting will take place on Tuesday 1 May 2018 at 7.30pm in Farmoor Village Hall.