

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Cumnor Parish Council held in the Orange Room, Dean Court Community Centre on Monday 6 March 2017 at 7.30pm

Present: Councillors: Gerald Frost, (Chairman), Steve Viner, (Vice-chairman), Tom Christophers, Pam Fraser, Bryan Goudman, John Griffin, Trevor Halls, Dudley Hoddinott, Alison Jenner, Judy Roberts, Nick Surman, and Tina Brock, Clerk.

60/17 Apologies for Absence. Councillors: Jeffrey Gee (prior commitment), Lucy Mangua, (prior commitment), Fiona Newton (prior commitment), Paul Taylor (prior commitment) County Councillor Janet Godden (prior commitment) and County Councillor Melinda Tilley (prior commitment). These apologies were received.

61/17 Variance of Order of Business. None.

62/17 Declarations of Interest. None.

63/17 Minutes of the Meeting of the Parish Council held on Monday 6 March 2017. Council RESOLVED to approve the minutes which were signed by the Chairman as a correct record.

64/17 Clerk's Newsletter and Addendum to the Agenda was received.

a) Payment of Accounts. Approved as per minute 65/17.

65/17 Payments of Accounts. Council RESOLVED to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below:

| | | | Net cost | VAT | Sub total | Total |
|---|-------------------------------------|--|----------|--------|-----------|----------|
| | <u>Payments now due:</u> | | | | | |
| 116a LGA 1972 s112 Contract/Pensions Act 2014 | Staff related costs | | | | | 2,151.02 |
| 117 | Royal British Legion, Cumnor Branch | Grant S137 | | | | 130.00 |
| DD Telecom Act 1984 s97 | BT | January phone bill | 26.29 | 5.26 | | 31.55 |
| 118 | T Brock | Petty cash | | | | 179.04 |
| 119 LGA 1972 s142 | F Newton | Neighbourhood Plan website annual fee | 61.88 | 12.37 | | 74.25 |
| 120 LG(Misc Prov) Act 1976 s19 | MRH Services | Service inspection of 6 sites, replace seats of rocker due to vandalism at The Glebe play park | | | | 237.75 |
| 121 LGA 1972 s134 | Dean Court Community Association | Room hire | | | | 14.00 |
| 122 LGA 1972 s111 | Maltby's (Kemp Hall Bindery) | Binding of 6 years of Council minutes | | | | 240.00 |
| 123 LGA 1972 s143 | OALC | Subscription 2017-2018 | 958.49 | 191.70 | | 1,150.19 |
| SO LG(Misc Prov) Act 1976 s19 | Thames Water | Annual ground rent for Mayfield Road play park 2017-2018 | | | | 34.00 |
| 124 LGA 1972 s134 | Fogwell Road Pavilion | Room hire - Recreation & Playing Fields Committee | | | | 16.50 |
| 125 LGA 1972 s111 | VWHDC | Permitted Development enquiry for Fogwell, Mayfield and Meadow play parks re new equipment | | | | 67.50 |

| | | | | | | |
|---------------------------------|--------------------------|---|--------|-------|--------|--------|
| 126a LG(Misc Prov) Act 1976 s19 | Ady Podbury Grounds Care | Litter picking and raking play parks | 175.00 | 35.00 | 210.00 | 522.00 |
| 126b LG(Misc Prov) Act 1976 s19 | Ady Podbury Grounds Care | Litter picking and raking play parks | 180.00 | 36.00 | 216.00 | |
| 126c LG(Misc Prov) Act 1976 s19 | Ady Podbury Grounds Care | Clear windfall and mole hills at play parks | 80.00 | 16.00 | 96.00 | |

Notes.

1. After all payments are made the Santander Community Account will be in credit at £149,808.24
2. The Council has the following debtor for 2016/17: HMRC (Reclaimable VAT) £4,701.08
3. Electronic payment for invoice 116b was approved between meetings.
4. As at 17 February 2017 the Corporate Notice account held a credit balance of £71,756.61.

66/17 Public Participation. None.

REPORTS

67/17 Report from County Councillor(s). CC Tilley sent an email report. See annex 1.

68/17 Report from District Councillor(s). DC Roberts reported:

The final proposal for a Unitary Council for Oxfordshire (Better Oxfordshire proposal) developed by OCC, SODC and VWHDC was issued on Friday 3 March 2017. Revisions had been made following feedback from the draft proposal. Concerns over the original number of Area Executive Boards based on boundaries of current districts being too big had been taken into consideration and the revised proposal had increased the number from 5 to a maximum of 20 centred on market towns and surrounding villages. Oxford would become an independent City Council with its own powers and the setting of its own precept. Contracts already in place would either run for the duration or depending on requirement or the conditions of the contract, a buyout would be negotiated. A reduction of staff by a third was expected through 'natural wastage' and maybe some redundancies. DC Hoddinott continued. During the implementation stage there would be an interim Chief Executive Officer with two Unitary Councillors per present divisions, so approximately doubling the number of councillors, with Area Executive Boards. Elections are proposed in 2019. The proposal would be submitted to the Cabinet meetings of OCC, SODC and VWHDC and if agreed submitted to RT Hon Sajid Javid MP, Secretary of State for Communities and Local Government for a decision.

DC Hoddinott reported:

I attended a War Memorials workshop on 1 March as part of the national First World War Memorials programme to find out how to assess the condition of War Memorials and funding available for repairs. There are three War Memorials in Cumnor a Celtic Cross Memorial located at the High Street Cumnor and two memorials located in St Michael's Church, Cumnor a slate plate (WW1) and the organ at St Michael's Church forms a War Memorial (WW2). Council approved the request for DC Hoddinott to register the War Memorial located at the High Street on the Imperial War Museum register, to complete a survey on its condition and request that it be listed. By default Cumnor Parish Council is the custodian of the War Memorial, High Street, Cumnor.

An application for a premises licence from Premier Inn, West Way, Botley was considered by the Licence Act Committee last week. The decision was not yet known.

The Parish Council tax for a band D property has been set at £30.94 with the total council tax payable of £1,668.50 for 2017/18.

DC Hoddinott and Roberts informed the Council that residents of the Timbmet development Cumnor Hill (Kimmeridge Road) had complained at a recent meeting that not all works had been completed by Persimmon prior to hand over to Chamonix Management Committee. Complaints made at the meeting were that two street lights had never worked, roads had not been adopted by OCC and the green space at the rear of the property was unsuitable due to drainage and the ground being very stony. It appears that Persimmon had not met the conditions of planning permission which was why the roads have not been adopted by OCC.

69/17 Report from Representative(s) on Outside Bodies. None.

FINANCE

70/17 Grants.

- i. South Central Ambulance Charity (S137). Council RESOLVED to approve a grant of £500.

71/17 Recreation Expenditure. Council RESOLVED to approve the following expenditure:

- i. Quote from Warefence to supply and fit a new gate at The Glebe Play Park at a cost of £1,906.
- ii. Quote from Zeta Specialist to supply and fit 4 Solis Poles with Smartscape Nano solar lights at a cost of £1,600 each at Fogwell Field (entrance gate), Mayfield Road (basketball court) and Pinnocks Way (2 number by Dean Court Community Centre) play parks. At a vote of 8 for and 3 against.
- iii. New play/outdoor fitness equipment:
 - a. Fogwell Field Play Park. Wicksteed Playgrounds quote to supply and fit: Hurricane Swing, Crusader Rope Swing, Galahad Castle, Solar Roundabout, Zig Zag, safety matting, fencing, storage, carriage and discount (£5,597.92) total of quote £29,848.41 exc VAT.
 - b. Meadow Road Play Park. Proludic quote to supply and fit: Hydraulic Stepper, Chin Up/Dip Bar, Abs Bench, Hydraulic Chest Press, Hydraulic High Pulley, Spinning Bicycle, Hydraulic Squat, Bicep Bench, sign, grass matting, prelims, carriage and discount (£3,109) total of quote £15,000 exc VAT.
 - c. Mayfield Play Park. Sutcliffe quote to supply and fit: Large Inclusive Dish Roundabout, Cyclops Rope End Swinger, removal of Slide Unit and See Saw, safety matting, wet pour under existing Roundabout and Springer, skip, prelims, carriage and discount (£1,482) total of quote £15,019 exc VAT.

COUNCIL

72/17 Code of Conduct. Council RESOLVED to approve the Code of Conduct for the Cumnor Neighbourhood Plan Steering Group.

RECREATION AND PLAYING FIELDS

73/17 Draft Minutes of the Recreation and Playing Fields Committee Meeting held on Tuesday 21 February 2017 were received.

74/17 Update on Other Current Matters. None.

HIGHWAYS

75/17 Update on Current Matters. None.

BURIAL

76/17 Update on Current Matters. None.

ENVIRONMENT AND CONSERVATION

77/17 Draft Minutes of the Cumnor Conservation Group Meeting held on Tuesday 31 January 2017 were received.

78/17 Update on Current Matters. None.

PLANNING

79/17 Draft Minutes of the Planning Committee Meeting held on Monday 20 February 2017 were received.

80/17 Submitted Planning Applications. The Council would submit the following observations:

| | | |
|---|--------------|--|
| i | P17/V0322/HH | 4 Hope Way, Dean Court, Oxford OX2 9RZ <i>Garden decking. Greenhouse.</i> |
|---|--------------|--|

| | | |
|-----|---------------|---|
| | | Object. Council objects to the height of the ‘greenhouse’ and requests that the height be reduced substantially in line with regulations. |
| ii | P17/V0307/HH | 22 Leys Road, Cumnor, Oxford OX2 9QF Conversion of garage to family room. Permitted Development rights removed P09/V1511/RM condition 4. No Objections. |
| iii | P17/V0362/HH | 6 Oaklands, Oxford Road, Farmoor, Oxford OX2 9NW <i>Pitched roof single-storey extension to front of bungalow to provide wheelchair accessible garage and home office. Pitched roof single-storey extension to side to provide wheelchair accessible entrance hall to bungalow.</i> No Objections. |
| iv | P17/V0266/FUL | 76 Abingdon Road, Cumnor, Oxford OX2 9QW <i>Demolition of 2 no houses at 74 and 76 Abingdon Road and proposed 4 no replacement dwellings.</i> No Objections. |
| v | P17/V0390/HH | 37 The Glebe, Cumnor, Oxford OX2 9QA <i>First floor side extension to provide staircase and shower room. Loft conversion to provide new bedroom.</i> No Objections. |

81/17 Permitted Planning Applications. Noted.

| | | |
|----|---------------|---|
| i | P16/V3209/HH | 60 The Glebe, Cumnor, Oxford OX2 9QB Single-storey extension. |
| ii | P16/V3249/FUL | 11 Third Acre Rise, Dean Court, Oxford OX2 9DA <i>Demolition of an existing detached dwelling and erection of a new four bedroom house. Revised design and access statement received 6/1/2017.</i> |

82/17 Naming and Numbering. P15/V110/O 18 Cumnor Hill – Erection of 2 new residential dwellings to be named and numbered as: Fawley House, 18A and Lumsdon House, 18B Cumnor Hill, Oxford OX2 9HA was noted.

NEIGHBOURHOOD DEVELOPMENT PLAN

83/17 Minutes of the Neighbourhood Plan Steering Committee Meeting held on Monday 16 January 2017 were received

84/17 Draft Minutes of the Planning Committee Meeting held on Monday 13 February 2017 were received

85/17 Update on Current Matters. The next Steering Group meeting would be held on Monday 13 March at 7.30pm.

Trevor Halls reported that members of the Steering Group had prepared papers on the following subjects: Building a healthy and sustainable community, Transport, accessibility, communication, Protecting and enhancing the environment, Community engagement and Project management and team building, prompting interesting ideas for the future of the parish. The next steps would be to produce a questionnaire and carry out Character Assessments of the parish. A session to explain what is involved and how to carry out Character Assessment has been provisionally booked for Monday 20 March at 7.30pm in the Old School, Cumnor. A meeting with Rachel Riach, Planning Policy Officer (Neighbourhood), VWHDC has been arranged for Wednesday 8 March 2017.

The Chairman thanked the Steering Group members for their excellent work so far.

Judy Roberts informed the Council that Cumnor had been allocated no new sites in Part 2 of the Local Plan.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be

transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

86/17 Personal Matters. None.

DATES OF FUTURE MEETINGS

87/17 The next meeting of the **Parish Council** would take place at **7.30pm** on **Monday 3 April 2017** in **The Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court, Oxford**

Further meetings are due to be held in **2017** at **7.30pm** in **United Reformed Church Hall, Leys Road, Cumnor** on **Mondays: 8 May, 5 June, 3 July, 7 August, 4 September, 2 October, 6 November, 4 December** and in **2018: 8 January, 5 February, 5 March, 9 April.**

The next Annual Parish Meetings will take place on **Tuesday 2 May 2017** at **7.30pm** in **The Orange Room, Dean Court Community Centre, Pinnocks Way** and in **2018** on **Tuesday 1 May** at **7.30pm** in **Farmoor Village Hall.**

The meeting closed at 9.10pm.

Signed..... Date.....2017

Annex 1

REPORT TO KINGSTON BAGPUIZ AND CUMNOR PARISH COUNCILS MARCH 2017 FROM: Cllr Melinda Tilley

GENERAL OCC REPORT

EXTRA FUNDING SECURED IN ADDITION TO 2017/18 BUDGET PROPOSALS

The County Council set its budget for 2017/18 on Tuesday 14th February. Ahead of the meeting, it was announced the Council had £1,957,000 extra, over and above the position reported to the Cabinet in January, as a result of better than expected business rate collections, council tax collection fund surpluses and a higher than expected grant. The County is proposing to hold £926,000 of this until the 2018/19 financial year, to deal with future pressures. Cabinet proposes to spend the rest of the money (£1.03m) in this financial year in the following ways:

- £170,000 to be spent on additional grass-cutting work on highway verges. This is an area of spend that has been reduced in recent years.
- £250,000 one-off funding initially for a pilot Communities Fund for parishes and towns to bid for matched funding schemes following changes/reductions for funding for services.
- £600,000 additional funding for children's social care – a part of the council that has been exempted from cuts since 2010 but has continued to experience significant rising demand on services in common with children's social care departments across England.
- £11,000 increase on the Council's Flood Defence Levy.

OPEN ACCESS CHILDREN'S SERVICES TO CONTINUE AT 34 BUILDINGS

Start-up funding for 12 more community schemes to run open access services at children's centres has been approved by OCC. The proposals, which will receive a total of £305,883, are among the latest to be considered as part of the transition from council-funded to community-led services at children's centre locations. Community services will complement the council's new service for 0-19 year-olds, which will meet the needs and aspirations of children at risk of abuse and neglect in Oxfordshire, and ensure that families who need extra help are identified at an early stage. When added to previously considered applications, the approval of these 12 schemes means funded plans are now in place for services such as

‘stay and play’ to continue at 18 children’s centres, with business cases at a further six centres supported in principle but deferred to the final round of the Transition Fund for more work. Added to this, open access sessions will also continue at the eight Children and Family Centres and two satellite centres at the heart of the council’s new Children’s Service. In total, it means a combination of council-funded and community-led solutions for open access services are now confirmed or supported in principle at 34 buildings across the county – with more to come when applications for the final round of transition funding are considered.

‘FIX MY STREET’ WEBSITE UPGRADE

Over the last six months OCC has been working hard to make Fix My Street work more effectively. The new service will launch this month. It will improve the quality and consistency of public reports, as well as OCC internal processes for closing down reports, making it easier to reliably see what's going on in a given area. Members of the public who consistently give good information can be rewarded with 'trusted reporter' status, meaning OCC will fast track future reports to the contractor, resulting in quicker resolution for the resident and reduced effort for the inspectors. Before the new system launches, OCC needs to deal with reports that are still marked as 'open' in the current version. This means: 1) Leave open anything which has been active within the last 12 months; 2) Close anything older than 2 years; 3) For reports between 1 and 2 years old, notify the reporter by email that OCC intends to close their report, but give them the option to 're-open' the issue if they believe it is still a problem.

EXTENSION OF FIRE & AND AMBULANCE SERVICE CO-RESPONDING

OCC Fire and Rescue Service has been working in partnership with South Central Ambulance Service (SCAS) co-responding in the community for over 12 years. More recently OCC has also been working with Thames Valley Fire and Rescue partners to undertake a collaborative co-responding trial. (Co-Responders are firefighters trained by SCAS to provide a ‘first response’ to specific medical emergencies where there is an immediate threat to life prior to an emergency ambulance arriving on scene.) The trial has been a success with crews attending approximately 1500 medical emergency calls per year. To further support communities Oxfordshire Fire and Rescue Service are working in partnership with SCAS towards all fire engines within communities being available for cardiac arrests, so that casualties across Oxfordshire can receive the quickest available defibrillator and casualty support.

CADDY CAMPAIGN TO REDUCE OXFORDSHIRE’S FOOD WASTE

Residents are being urged to do their bit to make sure food waste doesn’t end up on the scrap heap. At the moment it is thought that around 30% of the county’s food waste is put in waste bins rather than the food caddy – a figure all Oxfordshire's councils hope to cut significantly. To do this, the councils have launched a campaign with Agrivert, the company who process the county's food waste, to encourage residents to recycle more of the food they would otherwise throw away. It is two and a half times cheaper to process food waste if it is put into a food waste caddy for recycling or composting than if the same waste is put in the general rubbish bin. There’s lots of advice on how to reduce food waste and information on how it is recycled at www.recycleforoxfordshire.org.uk/lovefoodhatewaste

UNITARY UPDATE

At the end of January, OCC launched ‘A Fresh Start for Oxfordshire’, a draft of OCC's intended proposal for DCLG on how and why a single unitary authority for Oxfordshire could work. Since then, there have been meetings with the Leaders of South Oxfordshire and Vale District Councils, and further public consultation. It has now been agreed that the three councils will move forward with a new joint proposal for a single unitary council called ‘A New Council for a Better Oxfordshire’. The principal change from the earlier version is that the proposed five area boards would be replaced by 15 to 20 area boards, based on the county's main market towns and their surrounding villages. In addition, Oxford (the city itself) would have a strengthened model of governance including an autonomous local council and area boards covering different parts. Full details can be found here: <https://www.better-oxfordshire.org>