

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Cumnor Parish Council held in the United Reformed Church Hall, Leys Road, Cumnor on Monday 5 March 2018 at 7.30pm

Present: Gerald Frost, Chairman, Steve Viner, Vice-chairman, Tom Christophers, Julia Commons, Pam Fraser, Jeffrey Gee, Bryan Goudman, John Griffin (late arrival), Dudley Hoddinott, Alison Jenner, Fiona Newton, Judy Roberts, Nick Surman, CC Anda Fitzgerald-O'Connor, 2 parishioners and Tina Brock, Clerk.

70/18 Apologies for Absence. Lucy Mangua (family illness) and Paul Taylor (prior commitment). These apologies were received.

The Chairman informed Council that Lucy Mangua would be resigning from Council for personal reasons. The Clerk, on behalf of the Council, had thanked Lucy for her contribution to the work of the Council and wished her well for the future.

71/18 Variance of Order of Business. Council approved bringing forward item 32 ii planning application P18/V0346/FUL Valley Farm Campsite of the agenda.

72/18 Declarations of Interest. Personal interests for Minute 84/18 i Bryan Goudman volunteers at Sailability.

Minute 103/18 iii Steve Viner lives nearby.

73/18 Minutes of the Meeting of the Parish Council held on Monday 5 February 2018. Council RESOLVED to approve the minutes which were signed by the Chairman as a correct record

74/18 Matters Arising from these Minutes. Minute 67/18. The Code of Conduct made against Chairman Sandy Lovatt, Planning VWHDC had been chased and the Clerk informed that there were no time limits for Code of Conduct cases. Council requested that DC Hoddinott and Roberts make enquiries for an early resolution.

75/18 Clerk's Newsletter and Addendum to the Agenda. Received.

a) Payment of Accounts. Approved as per minute 76/18.

76/18 Payments of Accounts. It was resolved to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below:

			Net cost	VAT	Sub total	Total
	Payments now due:					
140a, b LGA 1972 s112 Contract/Pensions	Staff costs					2,345.49
DD Telecom Act 1984 s97	BT	Monthly office phone bill	30.15	6.03		36.18
141	Open Spaces	Grant s137				100.00
142 LGA 1972 s214	P Jovanovic	Maintenance Garden of Remembrance				120.00
143 LGA 1972 s134	Cumnor Old School Charity	Room hire - NP				10.00
SO LG(Misc Prov) Act 1976 s19	Thames Water	Annual ground rent for Mayfield Road play park 2018-2019				34.00
144 LG(Misc Prov) Act 1976 s19	Playdale Playgrounds Ltd	Anti-wrap bearings for cradle swing - Pinnocks Way Play Park	62.08	12.42		74.50
145 LG(Misc Prov) Act 1976 s19	MRH Services	Fit new seat to Hurricane Swing at Fogwell Play Park				28.00
146 LG(Misc Prov) Act 1976 s19	Wicksteed Leisure Ltd	Replacement seat for Hurricane Swing at Fogwell	66.30	13.26		79.56

		Play Park				
147 LGA 1972 s111	The Oxford Research Agency Ltd (Future Thinking)	Neighbourhood Plan - Big Survey data processing	420.00	84.00		504.00
148 LGA 1972 s143	Oxford Association of Local Councils	Annual subscription 2018-2019	982.08	196.42		1,178.50
149a LG(Misc Prov) Act 1976 s19	Ady Podbery Grounds Care	Litter picking and raking sand and pea shingle at various play parks	250.00	50.00	300.00	876.34
149b Public Health Act 1875	Ady Podbery Grounds Care	Planting and work to trees in various play parks	320.00	64.00	384.00	
149c LGA1972 s137	Ady Podbery Grounds Care	Supply and plant Horse Chestnut at Cumnor CofE School to replace fallen tree at footpath 19	160.28	32.06	192.34	
150 LGA 1972 s134	Fogwell Road Pavilion	Room hire - 20 February 2018				10.50

Notes.

1. After all payments are made the Santander Community Account will be in credit at £85,546.29.
2. The Council has the following debtor for 2017/18: HMRC (Reclaimable VAT) £17,826.02.
3. Electronic payment for invoice 140 and 144 was approved between meetings.

77/18 Public Participation. None.

REPORTS

78/18 Report from County Councillor(s). CC Roberts reported:

The Oxfordshire Housing and Growth deal had been passed by OCC.

The draft revised National Planning Policy Framework was out to consultation.

Highways England would only be consulting with stakeholders on the Oxford to Cambridge expressway routes.

CC Fitzgerald-O'Connor reported.

The Westgate Library had opened.

Councils in Oxfordshire were working together to seek the public views on how we can help you to reduce the amount you throw away, and recycle more. You can find more information via

www.recycleforoxfordshire.org.uk

7.45pm 2 parishioners arrived.

79/18 Report from District Councillor(s). DC Hoddinott reported:

S106 Developer funds. The pedestrian safety refuge scheme at the top of Cumnor Hill had been passed to Lee Turner, Highways, Traffic Schemes, OCC. No time scale had been given.

Cumnor Hill Care Home, 195 Cumnor Hill development. A resident had complained about vehicle movements/parking and mud on the road around the site. On visiting the site the contractors appear to be making an effort to keep parking off road and the road clean. With the earthworks coming to an end there should be less mud being brought out of the site.

Forster Lane, Cumnor. During development at 76 Abingdon Road construction vehicles have been using the lane. A condition of planning permission stated that all vehicles enter and access the site via Abingdon Road. This was a problem but not unsolvable.

DC Roberts reported:

The development of a private agricultural road to Tilbury Farm and cottages had commenced (P17/V3227/FUL). Pedestrian and cycle access to Tilbury Farm would be retained over Tilbury Lane.

Cumnor Heights. I met with Tom Freeman, Persimmon Homes to discuss residents' complaints of drainage issues, streetlights not working, the open space at the rear of the site, fencing around the SSSI and problems with Chamonix Management Company.

The residents of Hurst Lane, Cumnor who are responsible for the maintenance of the bridleway

were looking for funding towards the cost of a permeable surface.

80/18 Report from Representative(s) on Outside Bodies. Alison Jenner attended the Parish Transport meeting and was pleased to report that compared to other parishes Cumnor Parish had a very good public transport service.

PLANNING

81/18 Submitted Planning Applications. The Council would submit the following observations:

i	P18/V0346/FUL	Valley Farm Campsite, Eynsham Road, Farmoor, Oxford OX2 9NL <i>Increase in numbers of caravan and tent pitches. Permission for seasonal bell tents and shepherds hut. New hedgerow screening. Extension of current wash room facilities. Provision of ground reinforcement to grassed areas for emergency vehicle access.</i> NO OBJECTIONS.
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8.15pm 2 parishioners left the meeting.

COUNCIL

82/18 Cumnor Parish News - Council Article. Council agreed to submit an article.

83/18 Oxford - Cambridge Expressway and Growth Corridor. Judy Roberts reported that MP Layla Moran would be meeting with Highways England and the Transport Minister would be visiting Botley in the near future to discuss the upgrading of the A34 and the impact the upgrade would have on the area.

FINANCE

84/18 Grant.

- i. Oxford Sailability (LGA (misc prov) 1976 s19). Council RESOLVED to approve a grant of £912.00.
- ii. St Michael's Church (s137). Deferred as no grant application had been submitted.

8.20pm. CC Fitzgerald-O'Connor left the meeting.

85/18 Highways Expenditure. Council RESOLVED to approve B&C Shelters quote to install a perch seat at the Glebe Road/Oxford Road bus shelter at a cost of £612.50 + VAT.

86/18 Common Lane Maintenance at Appleton Road, Cumnor.

- i. Council RESOLVED not to approve expenditure not exceeding £80 to top up existing stone surface of the common land outside 12 Appleton Road. Council acts as a guardian of common land and agreed that to approve this expenditure could set a precedent for requests to maintain areas of common land within the parish.
- ii. Jeffrey Gee kindly agreed to trim and shape the tree by the seat.
- iii. Council RESOLVED not to approve maintaining the footpath on common land to the side 12 Appleton Road. Council acts as a guardian of common land and agreed that to approve this expenditure could set a precedent for requests to maintain areas of common land within the parish.

87/18 Update on Other Current Matters. None.

RECREATION AND PLAYING FIELDS

88/18 Draft Minutes of the Recreation and Playing Fields Committee Meeting held on Tuesday 20 February 2018 were received.

89/18 Recommendation. Council RESOLVED to approve the recommendation from the Recreation and Playing Fields Committee 'that the quarterly insurance contributions of £200 by FRPMC are met by Council, to bring it in line with Closes Pavilion who do not contribute toward the Councils insurance'. Council RESOLVED that there would be no future charge for the hire of the pavilion for Council or Committee meetings.

90/18 Constitution of Fogwell Road Pavilion Management Committee. Council RESOLVED to approve the amended Constitution of Fogwell Road Pavilion Management Committee and

remove the following wording ‘Contribute towards the insurance of the said pavilion and the furniture and effects as required by the Lease. Amount of contribution to be reviewed annually’.

91/18 Fogwell Field. Council RESOLVED to take the advice from Total Pest Control to carry out a two part mole gassing programme as the moles had now encroached the football pitches. Expenditure of £692 + VAT was approved. Prior to commissioning the work the Clerk would contact Botley Boys and Girls Football manager for the best time for the work to be carried out as pitches would be out of bounds for 3 days after the treatment.

92/18 Update on Other Current Matters. None.

HIGHWAYS

93/18 Ad-hoc Grass Cutting of Grass Verges in the Parish. None received.

94/18 Draft Minutes of the Parish Transport Representatives Meeting held on Monday 19 February 2018 were received.

95/18 Update on Other Current Matters. A Horse Chestnut had been planted in the grounds of Cumnor C of E School as a replacement for the Horse Chestnut that had to be removed at footpath 19 (Nobles Road/Eynsham Road) for the installation of a streetlight.

BURIAL.

96/18 Update on Current Matters. None.

ENVIRONMENT AND CONSERVATION

97/18 Draft Minutes of the Cumnor Conservation Group Meeting held on Tuesday 23 January 2018 were received.

98/18 Update on Other Current Matters.

NEIGHBOURHOOD DEVELOPMENT PLAN

99/18 Draft Minutes of the Neighbourhood Plan Steering Group Meeting held on Monday 29 January 2018 were received.

100/18 Update on Other Current Matters. Fiona Newton reported:

1,003 Big Surveys had been returned. Data was being processed by Future Thinking who would be attending the next Steering Group meeting to give feedback. The Local Green Spaces working party had met twice and 50 sites had been identified and the Character Assessments were almost finished and were full of valuable information. The next meeting of the Steering Group would be on Tuesday 20 March at 7.30pm. Newsletters and latest information was available on the website www.cumnorneighbourhoodplan.co.uk

PLANNING

101/18 VWHDC Local Plan Part 2. Council noted that VWHDC had submit Local Plan 2031 Part 2 to the Secretary of State on 23 February 2018. The responses received through the Local Plan 2031 Part 2 Publicity Period would be made available for the public to view. For more information regards the progress of Local Plan 2031 Part 2, please use the link: <http://www.whitehorsedc.gov.uk/services-and-advice/planning-and-building/planning-policy/local-plan-2031-part-2>

102/18 Draft Minutes of the Planning Committee Meeting held on Monday 19 February 2018 were received.

103/18 Submitted Planning Applications. The Council would submit the following observations:

i	P18/V0322/FUL	11 Dean Court Road, Cumnor, Oxford OX2 9JL <i>Variation of condition 2 (approved plans) of planning application P17/V1727/FUL - changes to flat 6.</i> No Objections.
ii	P18/V0367/FUL	Matthew Arnolds Secondary School, Arnolds Way, Cumnor, Oxford OX2 9JE

		Renewal of consent and continued use of a double relocatable classroom unite, ret T2 (PR11) for a further period of five years. No Objections.
iii	P18/V0295/NM	18 Cumnor Hill, Cumnor, Oxford OX2 8HA <i>Non-material amendment to planning application P16/V1994/RM</i> Object. Two enforcement cases are still open relating to this site VE17/158 and VE17/28. As these cases have not been resolved Council believes that VWHDC Planning Dept. should not be considering further amendments/ planning applications. Therefore, Council is unable to consider this application whilst the enforcement cases remain open.

104/18 Permitted Planning Applications. Noted:

i	P17/V3332/HH	56 Appleton Road, Cumnor, Oxford OX2 9QH <i>To remove flat roof on north-east wing and replace with pitched roof to match other 3 wings.</i>
ii	P17/V3233/HH	18 Bushy Close, Dean Court, Oxford OX2 9SH <i>Extend garage and convert into 1 bedroom annex with level access shower and small sitting room.</i>
iii	P17/V3157/FUL	Sandstones, Evelyn Close, Dean Court, Oxford OX2 9BZ <i>Change of use from ancillary annex to a separate dwelling.</i>
iv	P17/V3312/HH	16 Arnolds Way, Cumnor, Oxford OX2 9JB <i>Replacement of windows throughout. Proposed half windows to first floor front elevation, refurbishment of porch and replacement of main entrance, internal alterations to ground floor and proposed single-storey rear extension to create an open plan living/dining/kitchen area.</i>

105/18 Enforcement Notices: Alleged Breach were noted.

- i. VE18/72 Unauthorised advertisement at Cumnor Hill, Breeches End, Cumnor Hill, Oxford OX2 9FW.
- ii. VE18/96 Without planning permission the use of garage room as separate residential unit in breach of condition 5 P13/V0065/HH 18 Leys Road, Cumnor, Oxford OX2 90QF.
- iii. VE18/101 Without planning permission erection of a building 9 Dean Court Road, Cumnor, Oxford OX2 9JL

106/18 Naming and Numbering. The 14 new flats at the site of 12-14 Cumnor Hill are to be known as 1 - 15 (exc 13) The Heights, Cumnor, Oxford. This was noted.

107/18 Update on Other Current Matters. Withdrawn Planning Application was noted.

a	P17/V0763/FUL	5 Hids Copse Road, Cumnor, Oxford OX2 9JJ <i>Replacement dwelling, Amended plans received 15/11/2017.</i>
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CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

108/18 Personal Matters. None.

DATES OF FUTURE MEETINGS

109/18 The next meeting of the **Parish Council** will take place at **7.30pm** on **Monday 9 April 2018** in **The United Reformed Church Hall, Leys Road, Cumnor.**

Further meetings are due to be held in **2018** at **7.30pm** on **Mondays: 14 May, 4 June, 2 July, 6 August, 3 September, 1 October, 5 November, 3 December** and in **2019** on **Mondays: 7 January, 4 February, 4 March, 8 ~April** in **The Orange Room, Dean Court Community Centre,**

Pinnocks Way, Dean Court.

The next Annual Parish Meetings will take place on **Tuesday 1 May 2018** at **7.30pm** in **Farmoor Village Hall.**

The meeting closed at 9.15pm.

Signed..... Date.....2017