

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Neighbourhood Development Plan Steering Group held in the Upper Room, Old School, Cumnor on Monday 26 June 2017 at 7.30pm

Present: Kathy Davies, Ted Mott, Fiona Newton (CPC), Tim Pottle, Judy Roberts (CPC) Chris Scruby, and Tina Brock (CPC) Clerk.

43/17 Election of Chairperson. Fiona Newton was proposed by Chris Scruby and seconded by Kathy Davies. Fiona Newton agreed to chair this meeting but did not wish to be a permanent Chairperson. It was agreed that a Chairperson would be elected at each meeting.

44/17 Apologies for Absence. Julie Van-Onselen (prior commitment). This apology was approved.

45/17 Code of Conduct. Ted Mott signed the Code of Conduct

46/17 Declarations of Interests. None.

47/17 Minutes of the Meeting of Neighbourhood Development Plan Steering Group held on Tuesday 25 April 2017 were agreed and signed by the Chairman.

48/17 Matters Arising from the minutes. 39/17 Geology Sub Group. Fiona said that during the meeting with Vanessa Cheel, Philip Powell and Stuart Robinson they came to the conclusion that the geology of the Cumnor Hill was not the issue but the water courses were, due to interruption by development on the hill. Vanessa Cheel had been plotting the water courses on the hill over several years and would be approached to share this information. Individual developers would have carried out surveys which would be available on the VWHDC website, all of this information would be a good resource to have. Thames Water and the Environment Agency should also be approached to find out information on what impact development on the hill has had on Dean Court and Osney Mead. It was agreed that Judy would speak to Vanessa Cheel, Deena Black, Geologist and David Kay, Chairman of North Hinksey Neighbourhood Planning Group for any information they had and advice with a view to producing a strong evidence base on the hydrogeology of the hill to be included in the Neighbourhood Plan. North Hinksey Parish are experiencing the same issues as Cumnor Parish but on the other side of the hill.

49/17 Character Assessment Update. Kathy reported that not all of the assessment forms had been completed and she was not yet sure if all of the parish had been covered. It was thought that probably Norreys/Bertie Road area had not been covered. Fiona and Tim said that they would happy to help to complete an assessment form. Will Sparling, Senior Planning Officer (Neighbourhood), VWHDC has said that he can help with the Character Assessment and Local Green Spaces audit/site assessment by providing comments based on VWHDC experience.

50/17 Cumnor Big Survey. Chris, Fiona and Claire Tyrrell-Williams had met to construct a draft survey for the group to consider. The following comments/suggestions were made:

General

- Ward map showing streets needed.
- A certain gender and age tend to complete paper surveys. If this is the case other sources of reaching the public need to be explored eg SurveyMonkey or targeting specific groups eg toddler groups

Q3 Housing

- Capture future housing need & aspirations of all parishioners Do we need to have a questionnaire that copes with one per household, or one per person over 18. We would need to capture for eg children under 18 who may wish to leave household in next 5/10/15 years?
- Would you like to downsize or move to a larger property?
- Future plans - do you wish to live in the parish - yes - no -don't know.
- Add in please move on to the next section if this does not apply to you.
- I would be interested in affordable housing?

- I would be interested in assisted living/residential housing

Q5 Environment

- Need to define green spaces and recreational areas.
- Need to find out whether a green space in the Green Belt can be designated if owned privately
- Noise issues - what are they? Planes, Traffic, Industrial?
- Tony Harker is the community Public Footpath Warden – email him to see if interested in being involved in this sub-group

Q9 Amenities

- Education should be separate from amenities. Issues with unable to attend local school, special school and other issues?
- Essentially attempting to find out if community expands, do we have enough school provision. Fiona highlighted that OCC are currently assessing this, so we may not need to. However it may be important to identify how many people did not get their children into their preferred state school as this would be evidence to refuse large scale planning applications on the basis of lack of sustainability.

Q13 Travel

- How do you travel? Cycle, walk, bus, car?
- How far do you travel for work, leisure, other?
- Do you work from home?

The group agreed to send other questions for consideration to Fiona who would add in to the draft and pass on to Claire Tyrrell-Williams for comment. Questions need to be relevant to build evidence and the survey needs to be the right length. It was agreed that a pilot survey would be good to do. Judy Roberts agreed to lead on the Business/Economy sub-group and do an initial list of businesses in the Parish.

51/17 Project Plan. Fiona agreed to be the Interim Treasurer to kick start the first grant application. Fiona had written an article for the Cumnor Parish News asking for help in carrying out an audit on green spaces, and for a Treasurer. Fiona Mullins, Community First had assisted with costs and had informed Fiona that they could write polices for £1,300. Will Sparling had said that funding of £2,500 could be applied for now. The Group agreed to wait until September as funds had to be spent within 6 months. Kathy said that funding for Neighbourhood Plans was available from Heritage Lottery Funding: Useful contact is Sara Croft.

52/17 Date of next meeting. The next meeting would take place on Tuesday 22 August 2017 at 7.30pm in the Upper Room, Old School, Cumnor.

The meeting closed at 9.15pm.

Signed..... Date.....2017