

## CUMNOR PARISH COUNCIL

### Minutes of the Meeting of the Neighbourhood Development Plan Steering Group held in Fogwell Road Pavilion, Fogwell Road, Dean Court on Monday 30 October 2017 at 7.30pm

**Present:** Julia Commons, Kathy Davies, Fiona Newton (CPC), Ted Mott, Judy Roberts (CPC) and Vanessa Cheel.

**74/17 Election of Chairperson.** Fiona Newton was elected as Chairperson. It was agreed that a Chairperson would be elected at each meeting.

**75/17 Apologies for Absence.** Tina Brock, Tim Pottle and Chris Scruby. These apologies were received.

**76/17 Declarations of Interests.** None.

**77/17 Minutes of the Meeting of Neighbourhood Development Plan Steering Group** held on Tuesday 26 September 2017 were agreed and signed by the Chairman.

**78/17 Matters Arising from the minutes.** None.

**79/17 Draft Character Assessment (CA).**

- i. Update on amendments. Positive responses had been received and were being reviewed.
  - a. Dean Court CA amends: Fiona would add in Mary Gill's comments and Kathy Davis would add more detail to include a Grade II listed farmhouse and possibly 13 Willow Cottage.
  - b. Cumnor Village CA amends: Feedback received from Edward Impey requested more detail on Cumnor Village. Ted Mott would carry out a Character Assessment of Appleton Road with the Closes Fields deeds to be inserted in once completed. FJN Note – We also need to assess Robsart Place, Kenilworth Rd and The Park/Winnyards
  - c. Henwood CA. Harry Dickinson would be asked to include Rockley when carrying out the Henwood CA.
  - d. Farmoor CA. Should Red House Farm be included? Fiona Newton and Bernard Farr would check.
  - e. Vanessa Cheel's reports would be used as footnotes in Cumnor Hill CA.
  - f. Further comments to be sourced from local experts including Dr Malcolm Graham. Tina- have you already asked him?
  - g. Local green spaces pictures to be included in Part 1 CA to show the character of the area.
  - h. Land use implications to be identified once the Big Survey results are known.
- ii. Adoption by VWHDC of the Character Assessment as a standalone document was deferred for a decision at a later date.

**80/17 Cumnor Big Survey.**

- i. Timings and logistics. The survey to be sent out after Christmas with a return date of 18 February 2018. Advertising to be put up 1 January 2018. Amendments to be made:
  - a. Insert a link to the website to show a map of the wards and a list of streets in each ward.
  - b. Insert the question 'If you have a child of school age were you able to get them into your first choice of state school?' and 'Do you work from home one or more days per week?'
  - c. OCC are carrying out a Oxfordshire Housing Survey which will cover education. An explanation as to why there are not many questions on education in the survey to be inserted.
  - d. Change photos to logo.
  - e. Add a link to the website and explain that this is where results of the survey will be posted in the New Year

- f. Explanation of what are green spaces eg parks, play areas, informal areas to walk dogs in Q9.

**Action:** Fiona Newton and Claire Tyrell-Williams to make amendments.

- ii. Promotional activity.
  - a. **Action:** Fiona Newton and Julia Commons to look at using Twitter Cards as a promotional tool.
  - b. Banners to be printed before Christmas - 5 large banners (approx. 2m x 1m) for Farmoor Stores, The Glebe, Pinnocks Way green, Fogwell Field, top of A420/Cumnor bypass and 2 smaller (approx. 1m x .75m) for Cumnor Hill noticeboard and The Triangle, Cumnor, possibly one more at base of Cumnor Hill. Sizes to be confirmed and quotes sourced. **Action:** Julia Commons to source quotes.
  - c. Ted Mott highlighted that more community engagement was needed ie getting children and parents involved and requested a Google analytics re the website which Fiona Newton would action. (*Clerk's Note: see annexe 1.*)

**82/17 Economic and Infrastructure Working Group**

- i. Ted Mott agreed to lead the group. A discussion followed around strengths/weaknesses/opportunities and threats and considered the question “what is economic prosperity for Cumnor Parish?” Should we have a green energy policy? Do we want solar panel farms in the parish? What evidence is needed? FJN Note It would be helpful if everyone would look at Blewbury NP – it has similar issues ie Conservation Area and no housing allocation. This may help frame what we can and can’t do in terms of economic/infrastructure policies
- ii. Approval of Terms of Reference for the working group was deferred.
- iii. To agree milestones. Deferred.

**82/17 Local Green Spaces**

- i. Update. The working group has 12 volunteers. Tim Pottle to update the group. FJN Note – I have drafted a newsletter which asks this group to look at the Landscape Character Assessment as an interim activity and may provide some useful insights

**83/17 Community First.** The group agreed that Kathy Davis, Judy Roberts and Tina Brock would meet with Fiona Mullins to assess where the group is and where to go next.

**84/17 Any other matters.**

**85/17 Date of next meeting.** The next meeting would take place on Tuesday 28 November 2017 at 7.30pm in Fogwell Road Pavilion, Fogwell Road, Dean Court.

The meeting closed at 9.30pm.

Signed..... Date.....2017