

## CUMNOR PARISH COUNCIL

### Minutes of the Meeting of the Neighbourhood Development Plan Steering Group held in the Garden Room, United Reformed Church, Leys Road, Cumnor on Tuesday 4 September 2018 at 7.30pm

**Present:** Kathy Davies, Fiona Newton (CPC), Ted Mott, Tim Pottle, Judy Roberts (CPC), Chris Scruby, Chris Westcott. Neil Davidson, Lepus Consulting. Catherine Wright, Lepus Consulting and Tina Brock, Clerk.

**67/18 Election of Chairperson.** Fiona Newton was elected as Chairperson. It was agreed that a Chairperson would be elected at each meeting.

**68/18 Apologies for Absence.** Esme Murphy received.  
Carol Philip has resigned from the group.

**69/18 Code of Conduct and General Data Protection Regulation.** Deferred as Esme Murphy was not in attendance.

**70/18 Declarations of Interests.** None.

**71/18 Minutes of the Meeting of Neighbourhood Development Plan Steering Group** held on Tuesday 24 July 2018 were agreed and signed by the Chairperson.

**72/18 Matters Arising from these minutes.** None.

**73/18 Landscape Character Area (LCA) Assessment.** The Group discussed the draft LCA and requested that the following amends/additions/deletions were made:

- Process of designating Local Green Spaces to be included.
- List the allotments at Tilbury Lane as a community asset to be included.
- Remove Hurstcote Park and include Closes Field Play Park
- Include noise pollution from aircraft noise.
- Fiona Newton had previously sent amends received from members of the Parish Council, Steering Group, Local Green Spaces and Character Assessment Working Parties to be included.
- LCA 11 Land North of Chawley to include that the farmland is well managed.
- Vulnerable areas need more detail.
- Edge of settlement is not defined in the VWHDC Local Plan. Larger villages are allowed infill and Cumnor Village has vulnerable areas and gaps. The appropriate wording is needed to emphasise the countryside, farmland and the important character of the area.
- Grade of the Green Belt areas to be included.
- Green Belt Way needs to be highlighted.
- Physic Well west of Cumnor Village close to the ferry port at Bablock Hythe to be included.
- LCA 13 Land South of Chawley views to this area from LCA 14 Hurst Hill and Chilswell Farm to be strengthened (Lepus Consulting visited the site prior to meeting).
- LCA 5 Wytham Woods to be re-read
- Source of references to be included.

Lepus Consulting would include the amends and send it to Fiona Newton by Friday.

**Action:** Tim Pottle to send Mike Gilberts report on behalf of Keep Cumnor Green to Lepus Consulting and map of the 30 local green spaces.

Fiona Newton to send Lepus Consulting the history of Swinford Toll Bridge.

**74/18 Character Assessments (CA).** Fiona Newton had added positive attributes/features, negative attributes/features and land use implications on page one of all the CA's which were open for comments.

**Action:** Members to take a look and report any comments to Fiona Newton.

**75/18 Vision and Objectives.** The Group agreed that the following amendments should be made:

- Aim 2 the objective needs re-wording- ideas to be sent to Fiona Newton
- Aim 3 objective to include public transport and delete ‘broadband’ and insert ‘high speed internet access’.

**76/18 External Support for Policy Writing.** The Group agreed to commission Dave Chetwyn, Urban Vision for 2 ½ days, expenditure not exceeding £2,000, to undertake the early stages of policy writing.

**77/18 Local Green Spaces.** Tim Pottle reported that he had mapped the 30 pieces of land identified for designating as Green Spaces, some of which would self-deselect but was having trouble identifying land owners.

**78/18 Any other matters.** Fiona Newton reported that funding for the groundwater assessment from the Locality Fund could not be applied for until the End of Grant form had been submitted for the funding of the LCA.

**79/18 Date of next meeting.** The next meeting to be take place in the Garden Room, United Reformed Church, Leys Road, Cumnor on Thursday 11 October 2018 at 7.30pm.

The meeting closed at 9.35pm.

Signed..... Date.....2018