

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Cumnor Parish Council held in the Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court on Monday 1 October 2018 at 7.30pm

Present: Gerald Frost, Chairman, Steve Viner, Vice-chairman, Tom Christophers, Pam Fraser, Jeff Gee, John Griffin, Dudley Hoddinott, Alison Jenner, Julia Richardson, Judy Roberts, Laurence Waters, 1 parishioner and Tina Brock, Clerk.

341/18 Apologies for Absence. Fiona Newton (prior commitment), Nick Surman (prior commitment), Bryan Goudman (unwell) and Paul Taylor, (prior commitment). These apologies were received.

342/18 Variance of Order of Business. Item 17 to consider Botley Bridges grant request. This item would be deferred until the December meeting as the information requested at the September meeting could not be circulated to Councillors in adequate time.

343/18 Declarations of Interest. None.

344/18 Minutes of the Parish Council meeting held on Monday 3 September 2018. Council RESOLVED to approve the minutes which were signed by the Chairman as a correct record

345/18 Matters Arising from these Minutes. None.

346/18 Cumnor Parish News - Council Article. Council agreed to submit an article.

347/18 Clerk's Newsletter and Addendum to the Agenda. Received.

a) Payment of Accounts. Approved as per minute 348/18.

348/18 Payments of Accounts. It was resolved to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below:

			Net cost	VAT	Sub total	Total
	Payments received:					
9 LGA 1982 s150	VWHDC	Precept 1 st half				46,000.00
10 Local Auth Cemeteries Order 1977	Abingdon Stone & Marble Ltd	Memorial tablet				56.00
	Payments now due:					
73a,b,c,d,e LGA 1972 s112 Contract/Pensions 2014	Staff Costs					4,358.90
74 LG & Rating Act 1997	Oxfordshire County Council	HGV count - High Street, Cumnor in July	195.00	39.00		234.00
75 LGA 1972 s214	Paul Jovanovic	Garden of Remembrance maintenance Apr-Jun				120.00
76 LG(Misc Prov) Act 1976 s19	MRH Services	Visual inspection of play parks & repairs to Glebe play equipment				169.67
DD Telecom Act 1984 s97	BT	Monthly office phone bill	30.72	6.14		36.86
77 Parish Councils Act 1957.	The Bin Cleaner	Quarterly bus shelter cleaning				490.00
78 Commons Act 1899	Cumnor Conservation Group	Reimbursement of insurance premium & membership – Cumnor Hurst 2017/18				229.52
79 LGA 1972 s134	Dean Court Community Assoc	Room hire				17.50
80 LG(Misc Prov) Act 1976 s19	Percussion Play	New lid for turbano drum - Glebe play park	155.00	31.00		186.00

81 Parish Council Act 1957 s3	Andrew Berry Electrical & Security	Installation of security lighting at Dean Court Community Centre				375.00
82 LGA 1972 s143	Open Spaces Society	Annual subscription				45.00
83a LG(Misc Prov) Act 1976 s19 Highways Act 1980	Ady Podbery Grounds Care	Various grounds maintenance & verges	255.00	51.00	306.00	1,800.00
83b LG(Misc Prov) Act 1976 s19	Ady Podbery Grounds Care	Various grounds maintenance at play parks	820.00	164.00	984.00	
83c LG(Misc Prov) Act 1976 s19 Highways Act 1980	Ady Podbery Grounds Care	Various grounds maintenance at play park, verges & footpath 19	95.00	19.00	114.00	
83d LG(Misc Prov) Act 1976 s19 Open Spaces Act 1906	Ady Podbery Grounds Care	Various grounds maintenance at play park, burial ground & verges	330.00	66.00	396.00	
84 Public Health Act 1875	Total Pest Control (UK) Ltd	Quarterly mole control - Fogwell field	94.50	18.90		113.40
85 LGA 1972 s134	Cumnor United Reformed Church	Room hire				64.00
86 Accs & audit (Eng) regs 2011/817	Moore Stephens	External audit y/e 31 March 2018	400.00	80.00		480.00

Notes.

1. After all payments are made the Santander Community Account will be in credit at £136,040.28.
2. The Council has the following debtor for 2018/19: HMRC (Reclaimable VAT) £4,151.52.
3. Electronic payment for invoice 73b was approved between meetings.
4. As at 3 September 2018 the Business Savings account held a credit balance of £77,490.98.
5. Charinco Common Investment Fund. Dividend cheque for £53.17 received and sent to COIF deposit account.
6. As at 17 September 2018 the Corporate Notice account held a credit balance of £72,220.52.

349/18 Public Participation. None.

REPORTS

350/18 Report from County Councillor(s). CC Roberts reported:

Cabinet approved a scoping document for the creation of the joint strategic spatial plan (JSSP), which would be considered by the districts and city council in the coming weeks.

An increase in elective home education was being investigated. Numbers had increased from 557 pupils in 2016/17 compared to 379 in 2011/12.

Highways England announced that corridor B would be the preferred corridor for part of the Oxford-Cambridge Expressway but did not say which side of Oxford.

An agreement between OCC and Oxford City Council to provide routine maintenance services in the city for a period of 5 years has been agreed.

351/18 Report from District Councillor(s). DC Hoddinott reported:

The New Homes Bonus (NHB), which is a principal source of income for VWHDC, was being reviewed. Capital projects had been put on hold until the budget was announced on 28 October 2018 when more information would be known.

DC Roberts reported:

I attended the Town and Parish Forum on 24 September 2018. Due to the NHB being reviewed the Wessex Leisure Centre, Grove and Louie Memorial, Botley projects had been put on hold. 1,300 affordable homes had been built in the Vale 75% social and 25% right to buy or shared ownership. A staff member had been appointed to oversee S106 and Community Infrastructure Levy (CIL). An information and workshop for Parish Councils is due to be held in November 2018. Management had been restructured into 8 different sections: Development and Regeneration, Housing and Environment, Community Services, Planning, Corporate Services, Finance, Legal and Democratic and Partnership and Insight.

352/18 Report from Representative(s) on Outside Bodies.

- i. RAF Brize Norton Local Community Working Group meeting held on 11 September

2018. John Griffin reported:

25 people attended the meeting along with senior RAF officers. The items discussed were the facilities at the base, increase in size of the base, new housing in Carterton for staff/officers and noise from the base. The parishes around the base complained about the noise when the aircraft engines were being tested. This could happen at any time day or night as it is a live base that needs to respond to activities around the world. The officers were unaware of noise issues in Cumnor Parish or that when flying over Farmoor TV signals cut out.

- ii. Town & Parish Forum meeting held on 24 September 2018. See minute 351/18 CC Roberts report.

COUNCIL

353/18 Committee / Working Group Appointments. Deferred due to no volunteers.

354/18 Standing Orders (SO). Council RESOLVED to approve the amendments to the SO's based on revisions made by the National Association of Local Councils (NALC) model SO's dated July 2018.

355/18 VWHDC Chairman's Community Awards. Council RESOLVED to agree to nominate local residents who have carried out work for the benefit of the parish without any payment. *(Clerk's Note: permission is needed prior to nominating.)*

356/18 Update on Other Current Matters. None.

FINANCE

357/18 Quarterly Financial Summary as at 19 September 2018 was noted

- i. Quarterly bank reconciliation as at 19 September 2018 was verified by Julia Richardson.
- ii. Cash flow quarterly bank reconciliation from 1 April 2018 to 19 September 2018 was verified by Julia Richardson

358/18 Grants:

- i. Botley Bridges. Council RESOLVED to defer the request for funding. See minute 342/18.

359/18 Grounds Maintenance Contract. Council RESOLVED to approve amendments to the contract of additional maintenance, frequency of task and cost and to continue the period of contract for a further year.

360/18 Update on other current matters. None.

RECREATION AND PLAYING FIELDS

361/18 Draft Minutes of the Fogwell Road Pavilion Management Committee Meeting held on Wednesday 5 September 2018 were received.

362/18 Constitution of the Fogwell Road Pavilion Management Committee. Council RESOLVED to approve the amendments to the constitution.

363/18 Update on Other Current Matters. None.

HIGHWAYS

364/18 Draft Minutes of the Highways Committee Meeting held on Thursday 6 September 2018 were received.

365/18 Ad-hoc Grass Cutting of Grass Verges in the Parish. Council RESOLVED to approve the ad hoc cutting of the verge in Hurst Rise Road, Cumnor and opposite the Glebe play park, Cumnor.

366/18 Update on Other Current Matters. Tom Christophers reported that a request for a bus shelter opposite Grange Court Road has been requested. A quote would be sourced for consideration.

Cars parking around the school and Oxford/Glebe Road were causing problems for pedestrians, bus drivers and other vehicles. The school was well aware of the problem and had requested via the school newsletter that parent's park in The Vine Inn car park and walk to the school.

BURIAL.

367/18 Update on Current Matters. None.

ENVIRONMENT AND CONSERVATION

368/18 Update on Current Matters. None.

NEIGHBOURHOOD DEVELOPMENT PLAN

369/18 Draft Minutes of the Neighbourhood Plan Steering Group Meeting held on Tuesday 4 September 2018 were received.

370/18 Update on Other Current Matters. Fiona Newton sent a report which was read out by the Chairman:

The Landscape Character Assessment Final Report for the Neighbourhood Plan had now been uploaded to the website and was available to view at www.cumnorneighbourhoodplan.co.uk.

Funding for the Groundwater Flooding Assessment through the Locality Fund had been applied for. Dave Chetwyn, Urban Vision had been engaged to help to review evidence, assess for any gaps and help to develop a policy map (first part of writing policies) he would be running a workshop and doing a site visit on 29th October. You are more than welcome to join us.

PLANNING

370/18 Draft Minutes of the Planning Committee Meeting held on Monday 17 September 2018 were received.

371/18 Submitted Planning Applications. The Council would submit the following observations:

i	P18/V1380/FUL amended details	<p>24A Oxford Road, Farmoor, Oxford OX2 9NN <i>New chalet bungalow with on-site turning space and parking for two cars, bin store and cycle parking. New access from Mayfield Road.</i></p> <p>Objects. Council objected to the original and amended application on several grounds.</p> <p>That the proposal is un-neighbourly as the first floor windows would overlook the neighbour's hot tub which has been established in their small rear garden. This amended application has made no alteration to deal with this.</p> <p>The gable of the proposed house would be two metres away from the door and windows of the kitchen of 39 Mayfield Road, cutting out any sunlight it receives and making the space dark and gloomy. This amended application has made no change to this situation.</p> <p>The area for manoeuvring within the site for parking is cramped and will result in cars parking on the highway. This situation has not been improved.</p> <p>The proposal creates a cramped form of development with a dangerous form of access. The access is inadequate because the visibility splays do not meet standards. The access creates a dangerous exit from the site risking pedestrians being hit by vehicles exiting the site. This amended application has made minuscule changes to the alignment of the access which have not removed the danger to pedestrians from vehicles leaving the site.</p> <p>The access alignment originally proposed would have meant the removal of an important Maple tree in the highway verge, which forms part of a row of mature trees required by a planning consent on the original consent for the estate. The original application failed to reveal that this tree would be removed.</p> <p>This amended application now states that this tree will be removed and that the existing tree will be replaced with a new tree in the verge. The trees in the highway verge are now</p>
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		<p>mature and evenly spaced and make an important contribution to the character of the street scene. The removal of this, the largest of these evenly spaced trees would be unacceptable and the insertion of another immature tree into the equally spaced row would be difficult. This amendment makes no mention of the species and maturity of tree to be planted nor where it would be sited. There is no confirmation of whether OCC would grant permission for a new tree in the highway verge that it would have to maintain.</p> <p>There is no red line application area for this amended application. One of the controversial aspects of the amended application is the new proposal to remove and replace the Maple tree, the red line application area on the original application did not include the area where the new drive is to be located and where the tree is situated. As such a new application will have to be submitted. The Vale cannot grant planning consent on land outside the application area. In addition the applicant does not appear to have served notice on OCC who hold the highway verge. Council questions whether the Vale can grant planning consent for planting of a tree on land which does not form part of the application area.</p> <p>In view of the unacceptable response to the Council's former objections and the later issues, Council objects on the same grounds as before plus the additional grounds set out above.</p>
ii	P18/V2266/HH	<p>36 Fogwell Road, Dean Court, Oxford OX2 9SB <i>Rear single-storey extension, convert existing garage and build first floor side extension.</i> No Objections.</p>
iii	P18/V2294/HH	<p>Hyrst House, Hids Copse Road, Cumnor, Oxford OX2 9JJ <i>Proposed extension to existing detached garage building; incorporating 2 additional parking bays and storage at ground level and ancillary accommodation above.</i> No objections but wish the following to be considered: Council requests that a condition be set that the ancillary accommodation remains part of the main property and cannot be separated into two properties.</p>

372/18 Permitted Planning Application(s) were noted.

i	P18/V1853/HH	<p>22 Hids Copse Road, Cumnor, Oxford OX2 9JJ <i>Proposed alterations and rear extensions to existing property.</i></p>
ii iii	P18/V1801/HH P18/V1802/LB	<p>Mill Barn, Chilswell Farm, Boars Hill, Oxford OX1 5EP <i>Single-storey extension, solid roof replacement of the existing conservatory roof, porch canopy and replacement of some existing timber windows with narrow framed aluminium windows.</i></p>
iv	P18/V1707/FUL	<p>19 Arnolds Way, Cumnor, Oxford OX2 9JB <i>Erection of 3 detached dwellings.</i></p>

373/18 Permitted Development Rights Applications were noted.

i	P18/V2272/PDH	<p>133 Pinnocks Way, Dean Court, Oxford OX2 9DF <i>Single-storey rear extension depth 6m, height 4m, height to eaves 3m.</i></p>
ii	P18/V2304/PDH	<p>67 Cumnor Hill, Cumnor, Oxford OX2 9HX <i>Single-storey rear extension depth 6m, height 3m, height to eaves 3m.</i></p>

374/18 Update on Other Current Matters. None.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

375/18 Personal Matters. None.

DATES OF FUTURE MEETINGS

376/18 The next meeting of the **Parish Council** will take place at **7.30pm** on **Monday 5 November 2018** in **The Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court.**

A further meeting is due to be held in **2018** at **7.30pm** on **Monday: 3 December** and in **2019** on **Mondays: 7 January, 4 February, 4 March, 8 April** in **The Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court.**

The next Annual Parish Meetings will take place on **Tuesday 1 May 2018** at **7.30pm** in **Farmoor Village Hall.**

The meeting closed at 8.55pm.

Signed..... Date.....2018