

## CUMNOR PARISH COUNCIL

### **Minutes of the Meeting of the Planning Committee held in the Garden Room, United Reformed Church Hall, Cumnor on Monday 22 January 2018 at 7.30pm**

**Present:** Steve Viner, Chairman, Judy Roberts Nick Surman, Emily Hamerton, Development Manager, Parish Partners, VWHDC and Tina Brock, Clerk.

**01/18 Apologies for Absence.** Tom Christophers (work commitment), Gerald Frost (prior commitment) and John Griffin (unable to attend). These apologies were received.

**02/18 Variation of Business.** None.

**03/18 Declarations of Interest.** Personal interests for:

Minute 08/18 ix Judy Roberts and Steve Viner know the applicant.

Minute 08/18 x Judy Roberts knows the applicant.

**04/18 Minutes of the Meeting of the Planning Committee held on Tuesday 21 November 2017.** The Committee RESOLVED to approve the minutes which were agreed and signed by the Chairman as a correct record.

**05/18 Matters arising from the minutes Tuesday 21 November 2017.** None

**06/18 Public Participation.** None in attendance.

**07/18 VWHDC Parish Partners.** The Parish Partners programme was set up due to changes to the VWHDC constitution - planning scheme of delegation which was adopted on 1 August 2016. The changes came about due to central governments directive to speed up the way planning applications were determined. Failure to do so may have resulted in the VWHDC Planning department being put into special measures, where decisions would be made by a Planning Inspectorate with little local knowledge. Training sessions were held for Town/Parish Councils and feedback received highlighted the need for training sessions and more communication and interaction between VWHDC Planning department and Town/Parish Councils. The Parish Partners programme was launched in July 2017 and events were held to look at sharing information, communication and training.

Emily Hamerton answered and gave the following information.

Has communication between Town/Parish Councils and the VWHDC Planning department improved? Development forums had been set up with the Parish Partners, Town/Parish Councils and developers where large developments were being proposed.

*Cumnor Hill would benefit from being looked at as a whole section by all parties when planning applications increase the number of dwellings on a plot are received. Currently each planning application in the area is looked at separately.*

Are drawings submitted checked?

The Registration Team carry out desk based checks before the application is sent out. Drawings are checked by a VWHDC Plan Officer and site visits may be made but some drawings sent may include errors.

*On numerous occasions Council has received drawings that have been incorrect and residents have brought this to the attention of the Council during meetings. Council always informs VWHDC if the plans are incorrect.*

The Committee complained about the lack of floor level information being submitted with plans.

The Committee complained about the lack of follow up to ensure that the proposal had been built in accordance of the approved plans.

VWHDC Plan Officers have started informing Council of the reasons why a planning application objected to by Council is not being recommended for refusal but no explanation is given as to why the Councils objections are not being taken into consideration. Emily Hamerton said that the officer's delegation reports are available to view on the VWHDC website.

Large developments are controlled as the housing supply needs have been met but schemes of under 10 affect Cumnor Parish as it is a desirable and sustainable area. *There are no site allocations for Cumnor Parish in the Local Plan Part 2.*

When responding to planning applications consider submitting pictures to show the character of the area and how an application would impact on that area, say what is in character and what is not.

Landscaping issues request fencing and hedging, think about the future maintenance issues of the boundary.

Has the VWHDC Planning Committee ever voted against VWHDC Plan Officers recommendation to approve a planning application?

The Committee is a decision making committee and can defer decisions for more information and/or to make a site visit. The Committee does not always agree with VWHDC Plan Officers recommendations.

Future Parish Partner events would be on Community Infrastructure Levy (CIL).

Emily Hamerton left the meeting at 8.30pm.

## PLANNING

**08/18 Submitted Planning Applications.** The appended applications were discussed and observations have been submitted to the VWHDC by the Council:

i	P17/V3304/HH	90 Oxford Road, Cumnor, Oxford OX2 9PQ <i>Two-storey front extension.</i>
ii	P17/V3288/HH	21 High Street, Cumnor, Oxford OX2 9PE <i>Demolish part kitchen and erect single-storey extension to side and rear.</i>
iii	P17/V3310/HH	22 Hids Copse Road, Cumnor, Oxford OX2 9JJ <i>Proposed conversion of existing loft space, new dormer windows and changes in materials to existing Triple Bay Garage. Proposed lazed lantern to existing single-storey extension.</i>
iv	P17/V3332/HH	56 Appleton Road, Cumnor, Oxford OX2 9QH <i>To remove flat roof on north-east wing and replace with pitched roof to match other 3 wings.</i>
v vi	P17/V3375/FUL P17/V3376/LB	Leys Farm - Barns, 39 Leys Road, Cumnor, Oxford OX2 9QF <i>Proposed conversion of the existing barns at Leys Farm into 2 no dwellings and associated external works.</i>
vii viii	P17/V3373/HH P17/V3374/LB	Leys Farmhouse, 39 Leys Road, Cumnor Oxford OX2 9QF <i>Proposed internal alterations which includes the reinstatement of a rear extension and a new side extension and amendments to a previously approved vehicle access and parking area with a new carport.</i>
ix	P17/V3157/FUL	Sandstones, Evelyn Close, Dean Court, Oxford OX2 9BZ <i>Change of use from ancillary annex to a separate dwelling.</i>
x	P17/V3233/HH	18 Bushy Close, Dean Court, Oxford OX2 9SH <i>Extend garage and convert into 1 bedroom annex with level access shower and small sitting room.</i>
xi	P17/V3312/HH	16 Arnolds Way, Cumnor, Oxford OX2 9JB <i>Replacement of windows throughout. Proposed half windows to first floor front elevation, refurbishment of porch and replacement of main entrance, internal alterations to ground floor and proposed single-storey rear extension to create an open plan living/dining/kitchen area.</i>

**09/18 Plan Receivers.** The Committee agreed that planning applications for Lower Cumnor Hill (Stanville Road down) would be split between the Plan Receivers.

**10/18 Update on Other Current Matters.** None.

## DATE OF THE NEXT MEETING

**11/18** The next meeting would take place at **7.30pm** on **Monday 19 February 2018** (provisionally) in the **Garden Room, United Reformed Church Hall, Leys Road, Cumnor.**

The meeting closed at 9pm.

Signed .....

Dated .....2017

## CONSULTATION WITH CUMNOR PARISH COUNCIL

Application reference: P17/V3304/HH  
Application type: Other  
Address: 90 Oxford Road, Cumnor, Oxford OX2 9PQ  
Proposal: *Two-storey front extension.*

Officer: Alastair Scott  
Amended plans:

### CUMNOR PARISH COUNCIL:

1.  **FULLY SUPPORTS** this application for the following reasons.
2.  has **NO OBJECTIONS** to this application.
3.  has **NO OBJECTIONS** to this application but wish the following comments to be taken into account.
4.  **OBJECTS** to this application for the following reasons.

Signed by .....  
Clerk to Cumnor Parish Council

*T. Brook*

Dated 23 January 2018

## CONSULTATION WITH CUMNOR PARISH COUNCIL

Application reference: P17/V3288/HH  
Application type: Other  
Address: 21 High Street, Cumnor, Oxford OX2 9PE  
Proposal: *Demolish part kitchen and erect single-storey extension to side and rear.*

Officer: Kerry Street  
Amended plans:

### CUMNOR PARISH COUNCIL:

1.  **FULLY SUPPORTS** this application for the following reasons.
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4.  **OBJECTS** to this application for the following reasons.

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Clerk to Cumnor Parish Council

Dated 23 January 2018

## CONSULTATION WITH CUMNOR PARISH COUNCIL

Application reference: P17/V3210/HH  
Application type: Other  
Address: 22 Hids Copse Road, Cumnor, Oxford OX2 0JJ  
Officer: Kerry Street  
Amended plans:  
Proposal: *Proposed conversion of existing loft space, new dormer windows and changes in materials to existing triple bay garage. Proposed glazed lantern to existing single-storey extension.*

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4.  **OBJECTS** to this application for the following reasons.

Signed by .....   
Clerk to Cumnor Parish Council

Dated 23 January 2018

**CONSULTATION WITH CUMNOR PARISH COUNCIL**

Application reference: P17/V3332/HH  
Application type: Other  
Address: 56 Appleton Road, Cumnor, Oxford OX2 9QH  
Proposal: *To remove flat roof on north-east wing and replace with pitched roof to match other 3 wings.*

Officer: Lewis Dixey  
Amended plans:

**CUMNOR PARISH COUNCIL:**

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Dated 23 January 2018

**CONSULTATION WITH CUMNOR PARISH COUNCIL**

Application reference: P17/V3375/FUL  
Application type: Minor  
Address: Leys Farm - Barns, 39 Leys Road, Cumnor, Oxford OX2 9QF

Officer: Sarah Green  
Amended plans:

Proposal: *Proposed conversion of the existing barns at Leys Farm into 2 no dwellings and associated external works.*

**CUMNOR PARISH COUNCIL:**

1.  **FULLY SUPPORTS** this application for the following reasons.
2.  has **NO OBJECTIONS** to this application.
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Dated 23 January 2018

**CONSULTATION WITH CUMNOR PARISH COUNCIL**

Application reference: P17/V3373/HH  
P17/V3374/LB

Application type: Other

Address: Leys Farmhouse, 39 Leys Road, Cumnor, Oxford OX2 9QF

Officer: Sarah Green  
Amended plans:

Proposal: *Proposed internal alterations which includes the reinstatement of a rear extension and a new side extension and amendments to a previously approved vehicle access and parking area with a new carport.*

**CUMNOR PARISH COUNCIL:**

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**CONSULTATION WITH CUMNOR PARISH COUNCIL**

Application reference: P17/V3157/FUL  
Application type: Other  
Address: Sandstones, Evelyn Close, Dean Court, Oxford OX2 9BZ  
Proposal: *Change of use from ancillary annex to a separate dwelling.*

Officer: Abbie Barns  
Amended plans:

**CUMNOR PARISH COUNCIL:**

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Clerk to Cumnor Parish Council

*T. Brook*

Dated 23 January 2018

**CONSULTATION WITH CUMNOR PARISH COUNCIL**

Application reference: P17/V3233/HH  
Application type: Other  
Address: 18 Bushy Close, Dean Court, Oxford OX2 9SH  
Proposal: *Extend garage and convert into 1 bedroom annex with level access shower and small sitting room.*

Officer: Alastair Scott  
Amended plans:

**CUMNOR PARISH COUNCIL:**

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*T. Brook*

Dated 23 January 2018

## CONSULTATION WITH CUMNOR PARISH COUNCIL

Application reference: P17/V3312/HH  
Application type: Other  
Address: 16 Arnolds Way. Cumnor, Oxford OX2 9JB  
Officer: Lewis Dixey  
Amended plans:  
Proposal: *Replacement of windows throughout. Proposed half windows to first floor front elevation, refurbishment of porch and replacement of main entrance, internal alterations to ground floor, and proposed single-storey rear extension to create an open plan living/dining/kitchen area.*

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