

**CUMNOR PARISH COUNCIL**  
**MINUTES of a meeting of the**  
**RECREATION & PLAYING FIELDS COMMITTEE**  
**held on TUESDAY 21 FEBRUARY 2017**  
**at Fogwell Road Pavilion, Dean Court**

**Present:** Judy Roberts Chairman, Pam Fraser, Gerald Frost (Council Chairman), Bryan Goudman, Alison Jenner, Lucy Mangua and Tina Brock, Clerk.

**01/17 Apologies for absence.** Steve Viner, Council Vice-chairman (prior commitment) and Jeffrey Gee (prior commitment). These apologies were received.

**02/17 Variance of Order of Business.** None.

**03/17 Declarations of Interest.** None.

**04/17 Minutes of the meeting held on Tuesday 11 October 2016.** The Committee RESOLVED to approve the minutes which were signed by the Chairman as a correct record.

**05/17 Public Participation.** None.

**06/17 Actions carried out** were noted. See annex 1

**07/17 Annual Budget 2016/17** were noted.

**08/17 Glebe Play Park Entrance Gate.** The Committee considered replacing the entrance gate to enable easier access for wheelchair, double buggies and bicycles and discussed the quotes available. Subject to the following the Committee RESOLVED to recommend to Council at its March meeting, that the quote from Warefence to supply and fit a pair of gates (1 fixed leaf and 1 single leaf) should be approved:

- i. Ady Podbury, Grounds Care would be asked if he would like the existing gate. *(Clerk's Note: Ady Podbury agreed to take the gate free of charge.)*
- ii. Warefence agree to reduce the quote as the gate would be disposed of by Council. *(Clerk's Note: Warefence agreed to a new quote of £1,906 to supply and fit a reduction of £660.60.)*

**09/17 Solar Lighting.**

- i. Pinnocks Way play park. The Chairman informed the Committee that during the refurbishment of the play park in 2010, floodlights were installed on the wall of the old Dean Court Social Club. When the club was burnt down in 2011 the lights were disposed of by the fire department. The Committee discussed replacing the lights with solar lighting on poles within the confines of the play park, near to the gates by the Community Centre and considered quotes sourced. The Committee RESOLVED to approve the quote from Zeta Specialist to supply and fit 2 Solis Poles with Smartscape Nano solar lights at a cost of £1,600 each. A recommendation would be made to Council at its March meeting. The Committee agreed that the poles would need to be painted with anti-vandal paint.
- ii. Fogwell Field play park. The Clerk had concerns over the health and safety of hirers of the pavilion looking the gate during dark evenings. The Committee discussed installing a solar light at the entrance and considered quotes sourced. The Committee RESOLVED to approve the quote from Zeta Specialist to supply and fit a Solis Pole with Smartscape Nano solar light at a cost of £1,600. A recommendation would be made to Council at its March meeting. The Committee agreed that the pole would need to be painted with anti-vandal paint. *(Clerk's Note: Permission is being requested for installation of the light from Oxford University who own the land.)*
- iii. Meadow Road play park. A request for lighting at the basketball court had been received from two residents of Farmoor and during a recent consultation of play equipment residents agreed this would be a good idea. The Committee considered quotes sourced and RESOLVED to install 1 solar light and approve the quote from Zeta Specialist to supply and fit a Solis Pole with Smartscape Nano solar light at a cost of £1,600. A recommendation would be made to Council at its March meeting. The Committee agreed that the pole would need to be painted with anti-vandal paint. *(Clerk's Note: Permission is being requested for installation of the light from Thames Water who own the land.)*

**10/17 Sports Pavilions.** Carter Jonas were commissioned to carry out a reinstatement cost assessment for insurance purposes by the Finance Committee in December 2016. The report noted the following:

- i. Closes Pavilion. ‘Decorations to the external joinery including fascia’s, bargeboards, cladding and the lean-to garage doors have deteriorated and there was wet rot to the base of the lean-to garage doors which should be repaired and all previously painted surfaces require redecoration. There was also a build-up of moss growth to the pitch roof coverings which should be cleaned off to improve rainwater run-off. Ivy growth behind the lean-to garage has climbed up the walls and into the gutter which must be removed and gutters need to be checked regularly to ensure that there are no blockages. The felt porch roof covering will need to be renewed within the next few years.’
- ii. Fogwell Field Pavilion. ‘Some cracking in the west wall of one of the changing rooms which we believe is related to thermal expansion and contraction rather than a major structural defect.’

Copies of the report had been sent to Bryan Goudman and Fogwell Road Pavilion Management Committee and the findings would be discussed at their next meetings.

**11/17 New Play/Outdoor Fitness Equipment.** Quotes sourced for the new play/outdoor fitness equipment were discussed at length. The Committee RESOLVED to approve the following quotes and to make the recommendations to Council at its March meeting.

- i. Fogwell Field play park - Wicksteed Playgrounds to supply and fit: Hurricane Swing, Crusader Rope Swing, Galahad Castle, Solar Roundabout, Zig Zag, safety matting, fencing, storage, carriage and discount (£5,597.92) total of quote £29,848.41 exc VAT.
- ii. Mayfield Road play park - Proludic to supply and fit: Hydraulic Stepper, Chin Up/Dip Bar, Abs Bench, Hydraulic Chest Press, Hydraulic High Pulley, Spinning Bicycle, Hydraulic Squat, Bicep Bench, sign, grass matting, prelims, carriage and discount (£3,109) total of quote £15,000 exc VAT.
- iii. Meadow Close play park - Sutcliffe South West to supply and fit: Large Inclusive Dish Roundabout, Cyclops Rope End Swinger, removal of Slide Unit and See Saw, safety matting, wet pour under existing Roundabout and Springer, skip, prelims, carriage and discount (£1,482) total of quote £15,019 exc VAT.

Funding secured:

S106

Fogwell Field - £20,562.72

Mayfield Road - £5,654

VWHDC NHBS

Fogwell Field and Mayfield Road £20,000 (£10,000 already received)

Councillor Fraser left the meeting at 9.30pm.

**12/17 Recreation & Playing Fields.** Oral reports from site monitors:

- i. The Glebe. Bolt missing on the Xerscape pull-down fitness equipment.
- ii. Closes Field. Nothing to report.
- iii. Pinnocks Way. Nothing to report.
- iv. Fogwell Road Field and BMX track. Stone picking of BMX track to be organised before the Easter holidays. Ady Podbury has reported that the bin close to the entrance is being used to dump out of date bread, boxes of paperwork and business rubbish and has requested that the bin be moved. The Committee agreed that the bin should be re-sited nearer to the pavilion.
- v. Meadow Close. Nothing to report.
- vi. Mayfield Road. Nothing to report.

**13/17 Closes Pavilion.** Bryan Goudman reported:

- i. Closes Pavilion. Nothing to report.
- ii. Cumnor Minors Football Club. Nothing to report.

**14/17 Fogwell Pavilion.** Judy Roberts reported:

- i. Fogwell Pavilion. The next meeting of the Fogwell Road Pavilion Management Committee will be on 8 March 2017.
- ii. Botley Boys and Girls Football Club. Nothing to report.

**15/17 Items for Discussion at the next Committee Meeting.** As above.

**16/17 Dates of Future Meetings.** The next meeting of the **Recreation and Playing Fields Committee** would take place at **7.30pm** on **Tuesday 13 June 2017** in **The Fogwell Road Pavilion, Dean Court, Oxford.**

Further meetings are due to take place on **Tuesdays** at **7.30pm** on **10 October 2017** and **20 February 2018** in **The Fogwell Road Pavilion, Dean Court, Oxford.**

The meeting closed at 9.40pm.

Signed .....

Dated.....2017

Annex 1

**Minute 41/16 RoSPA Inspection i.** MRH Services supplied a verbal quote to supply and fit rotten timbers to the wooden outdoor fitness equipment of £775. Sports Equip have agreed to pay 50% of the cost to supply and install the rotten timbers which has been approved by the Council Chairman and Chairman of the Recreation and Playing Fields Committee 16 November 2016. MRH Services will review the timber in the Spring.

**Minute 46/16 i The Glebe.** Graffiti had been removed from the seats of the rocker.

**Other information**

Changing rooms equipment at The Old Forge, Vine Inn, Cumnor was LOLER tested on 9 November 2016 all functions rated as okay.

Closes and Fogwell Pavilions. Signs have been purchased and installed saying ‘Users of this car park do so at their own risk. Cumnor Parish Council will not accept responsibility for damage, accident or loss’.