

CUMNOR PARISH COUNCIL
MINUTES of a meeting of the
RECREATION & PLAYING FIELDS COMMITTEE
held on TUESDAY 13 JUNE 2017
at Fogwell Road Pavilion, Dean Court

Present: Gerald Frost (Council Chairman), Alison Jenner, Lucy Mangua, Judy Roberts and Tina Brock, Clerk.

17/17 Election of Chairman. Gerald Frost proposed Judy Roberts for the office of Chairman, seconded by Lucy Mangua and agreed. There being no other nominations Judy Roberts was duly elected to the office of Chairman.

18/17 Apologies for absence. Pam Fraser (prior commitment), Bryan Goudman (prior commitment) and Steve Viner (Council Vice-chairman) (prior commitment). These apologies were received.

19/17 Variance of Order of Business. None.

20/17 Declarations of Interest. None.

21/17 Minutes of the meeting held on Tuesday 21 February 2017. The Committee RESOLVED to approve the minutes which were signed by the Chairman as a correct record.

22/17 Matters Arising from the Minutes of Tuesday 21 February 2017. See annex 1.

23/17 Public Participation. None.

24/17 Annual Budget 2017/18 was noted. The Committees 3 year plan needs to be updated as the project to install new play equipment/outdoor fitness equipment at Fogwell Road and Farmoor Play Parks would be completed in this financial year. Ideas would be discussed at the next meeting.

25/17 s106 Developers Funding. The Chairman outlined the history of the s106 agreement for outdoor facilities at the Cumnor Heights (Timbmet site) development, Cumnor Hill.

The original s106 agreement with Persimmon Homes was for a football pitch and clubhouse but there were difficulties in finding a suitable location. It was then agreed that the s106 could be used to part fund the installation of a MUGA in North Hinksey Parish and sports equipment at Closes, Fogwell and Glebe play parks leaving an amount of £5,564 to benefit the residents of the Cumnor Heights development. Due to the open space at the rear of the development not yet being adopted by either VWHDC or Chamonix Management Company and residents not wanting outdoor fitness equipment installed, the £5,564 was used to pay towards the installation of outdoor fitness equipment at Mayfield Road play park, Farmoor. The Committee RESOLVED to dedicate the amount of £5,564 for play equipment to be installed at the open space once adopted.

26/17 Expenditure.

- i. Tree Survey. Expenditure not exceeding £100 + VAT for Wood Dragon Tree Survey to carry out an inspection of trees in the Councils play parks was APPROVED.
- ii. Grounds Maintenance Contract. Increase in cost of strimming at Mayfield Road and Meadow Close play parks of £5.00 each due to newly installed equipment and safety surface matting was APPROVED.
- iii. Signage. The quote obtained for a 'No Dog' sign to be installed at Fogwell Field play park was not suitable as the sign would be too small (A4 size). The Clerk would request a re-quote for 2ft x 1ft sign.
- iv. Closes and Fogwell Field Pavilions. Expenditure to carry out fixed wire testing not exceeding £200 + VAT each was APPROVED.
- v. Glebe play park. Expenditure to paint the Youth Shelter to cover fire damage and graffiti not exceeding £200 was APPROVED.

27/17 Solar Lighting.

- i. Council approved expenditure to install solar lighting at Pinnocks Way, Fogwell Field and Meadow Road play parks at its meeting 6 March 2017 minute 71/17 ii. Prior to placing the order a visit was made to Begbroke Science Park by the Chairman and John Griffin who found the lighting to be inadequate. As at least 5 members were not in attendance a special motion to reverse this recommendation could not be made. See Standing order 7.

- ii. Pinnocks Way play park. The Committee AGREED that the Chairman should approach Dean Court Community Centre for permission to connect a metered light to the electric circuit to enable lights to be attached to the outside wall of the Community Centre facing the Play Park.
- vi. Fogwell Field entrance. Enquires would be made to VWHDC and OCC to find out who is responsible for the trees/hedging adjacent to the car parking area/Fogwell Road. When ownership is known a request to cut the trees/hedges down to enable the area by the gate to be lit by the existing streetlights would be made.
- i. Mayfield Road play park. The Committee noted that solar lights would not be suitable at this location and that to install a streetlight would be too expensive.

28/17 Meadow Close Play Park.

- i. A request from a resident for gates to be installed at both entrances to the play park had been received. The entrances to the park are down short narrow alleyways and installing gates would narrow the access even further creating problems for grounds maintenance equipment/vehicles entering the park. The Committee RESOLVED not to install gates at the play park entrances.
- ii. A request from a resident for safety surfacing to be installed under the existing swings and tractor had been received. The Clerk would obtain quotes.

29/17 MRH Services Inspection Report. The Committee noted that all actions necessary had been carried out.

30/17 Recreation & Playing Fields. Oral reports from site monitors:

- i. The Glebe. The Committee noted that Sutcliffe had sent the following information: the guidelines for the maximum weight the Sling Shot should be loaded with is, 689kg, evenly distributed across the bearing. A request for cycle racks had been received. Quotes would be sourced.
- ii. Closes Field. Quotes were being sourced to replace the rotten wood of the timber trail. The Committee discussed replacing the timber trail and AGREED that a public consultation should take place to gather residents' views.
- iii. Pinnocks Way. Nothing to report.
- iv. Fogwell Road Field and BMX track. The Committee AGREED that the car park gravel did not need re-grading and noted that signs would be attached to the litter bins saying 'no dog waste'.
- v. Meadow Close. Nothing to report.
- vi. Mayfield Road. Nothing to report.

31/17 Closes Pavilion. Bryan Goudman not in attendance:

- i. Closes Pavilion. Deferred.
- ii. Cumnor Minors Football Club. Deferred.

32/17 Fogwell Pavilion. Judy Roberts reported.

- i. Fogwell Pavilion. The next meeting of the Fogwell Road Pavilion Management Committee will be on 26 July 2017.
- ii. Botley Boys and Girls Football Club held a Presentation and Signing on day last Saturday which was very well attended.

33/17 Items for Discussion at the next Committee Meeting.

- i. 3 year plan. Replace/renew timber trail at Closes play park.
- ii. Cumnor Heights play equipment.
- iii. All the above.

34/17 Dates of Future Meetings. The next meeting of the **Recreation and Playing Fields Committee** would take place at **7.30pm on Tuesday 10 October 2017 in The Fogwell Road Pavilion, Dean Court, Oxford.**

A further meeting is due to take place on **Tuesday 20 February 2018 at 7.30pm in The Fogwell Road Pavilion, Dean Court, Oxford.**

The meeting closed at 9pm.

Signed

Dated.....2017

Annex 1

Minute 08/17 Glebe Play Park Entrance Gate. Recommendation approved by Council 6 March 2017 minute 71/17 i. The gate was installed at a cost of £1,906.00 with a gate stop and a drop over latch which could be removed should it become an issue. Ady Podbury disposed of the old gate.

Minute 10/17 Sports Pavilions. Carter Jonas were commissioned to carry out a reinstatement cost assessment for insurance purposes by the Finance Committee in December 2016. The report noted the following:

- i. Closes Pavilion. ‘Decorations to the external joinery including fascia’s, bargeboards, cladding and the lean-to garage doors have deteriorated and there was wet rot to the base of the lean-to garage doors which should be repaired and all previously painted surfaces require redecoration. There was also a build-up of moss growth to the pitch roof coverings which should be cleaned off to improve rainwater run-off. Ivy growth behind the lean-to garage has climbed up the walls and into the gutter which must be removed and gutters need to be checked regularly to ensure that there are no blockages. The felt porch roof covering will need to be renewed within the next few years.’

Bryan Goudman reported that the report was discussed at the Cumnor Minors FC meeting and the ivy would be removed at the next clean-up session and quotes sourced for the renewing the felt porch.

Minute 11/17 New Play/Outdoor Fitness Equipment.

i Fogwell Field Play Park. Recommendation approved by Council 6 March 2017 minute 71/17 iii

a. Oxford University produced a Licence for Alterations (minor works) which Council has signed and returned. The equipment has been ordered from Wicksteed and a lead time of up to 8 weeks has been given.

ii Mayfield Road Play Park. Recommendation approved by Council 6 March 2017 minute 71/17

iii b .The new outdoor fitness equipment has been installed by Proludic and a ‘Get fit outdoors’ session was held on 3 June run by Lisa Barnes, EREP Level 3 fitness instructor, to show residents how to use the equipment safely. Approximately 30 residents turned up and Councillor Fiona Newton reported that teenagers were using the equipment later that afternoon. During the session it became clear that the Hydraulic Arm Press resistance was too heavy (10kg - 60kg) for the majority of users. The Clerk contacted Proludic to ask if the resistance can be made lighter.

iii Meadow Close Play Park. Recommendation approved by Council 6 March 2017 minute 71/17

iii d. The equipment and safety surfacing has been installed.

Minute 12/17 iv Fogwell Road Field. The litter bin by the entrance gate has been moved as members of the public were putting commercial and household waste in the bin.