

CUMNOR PARISH COUNCIL

MINUTES of a meeting of the RECREATION & PLAYING FIELDS COMMITTEE held on TUESDAY 10 OCTOBER 2017 at Fogwell Road Pavilion, Dean Court

Present: Judy Roberts, Chairman, Gerald Frost (Council Chairman), Bryan Goudman Alison Jenner, Pam Fraser and Tina Brock, Clerk.

35/17 Apologies for absence. Lucy Mangua (prior commitment) and Steve Viner (Council Vice-chairman) (prior commitment). These apologies were received.

36/17 Variance of Order of Business. None.

37/17 Declarations of Interest. None.

38/17 Minutes of the meeting held on Tuesday 13 June 2017. The Committee RESOLVED to approve the minutes which were signed by the Chairman as a correct record.

39/17 Matters Arising from the Minutes of Tuesday 13 June 2017. See annex 1.

40/17 Public Participation. None.

41/17 Estimates 2018/2019. The Committee noted the following inclusions into the estimates:

- i. Weekly litter picking cost increased for Glebe and Fogwell play parks to £20
- ii. Increase in inspection costs due to new play equipment
- iii. Additional cost of annual tree survey
- iv. Recreation dedicated reserves as at 20/09/2017 have an amount of £48,528.48 - the cost of installation of new play/outdoor fitness equipment at Mayfield and Meadow play parks had been deducted. A further deduction of £29,848.41 + VAT was expected when invoiced for the installation of new play equipment at Fogwell Field Play Park. £5,564 had been set aside for outdoor play /fitness equipment at Kimmeridge Road, Cumnor

The Committee RESOLVED to agree to recommend to Council the amount of £25,208.32 to cover the maintenance budget 2018/2019.

42/17 Annual Budget 2017/18 were noted.

43/17 Expenditure. The Committee considered the following:

- i. Cycle racks at The Glebe Play Park, Cumnor. RESOLVED not to approve the expenditure as there was funding available from OCC or VWHDC for the installation of cycle racks for commuters. The Chairman would make enquiries.
- ii. Safety surfacing under the swings and tractor at Meadow Close Play Park, Farmoor. RESOLVED to approve sourcing quotes and that expenditure would be taken from the Recreation Dedicated Reserves.
- iii. Post installation inspection of the new play equipment at Fogwell Field Play Park. RESOLVED to approve the quote from RoSPA of £395.
- iv. Litter bin at Pinnocks Way Play Park, Dean Court. RESOLVED to approve expenditure of £153.23 exc VAT.
- v. Larger 'No Dogs' sign at Mayfield Road, Farmoor, Play Park. RESOLVED to erect a 'Keep Dogs on Lead' sign. (*Clerk's Note: the lease does not mention dogs.*)
- vi. 'No Dogs Except Guide Dogs' sign at Fogwell Field, Play Park, Dean Court. RESOLVED to erect two signs on posts, one by the new play equipment and one by the entrance gate. The dog warden at VWHDC will be informed of problems of dog fouling on the field.

44/17 3 Year Plan 2018-2021 was discussed and approved. See annex 2.

45/17 RoSPA inspection 2017 was noted.

- i. Pinnocks Way overall risk unacceptable/immediate - Birds Nest timber beams rotten. These have been replaced.
- ii. Closes overall risk high due to rotten timber in fitness trail equipment. A quote has been approved which will address this risk.
- iii. Fogwell overall risk high due to blue cradle seat corrosion. Clerk and MRH have checked the seats none of which are blue and all are serviceable.
- iv. Fogwell BMX track overall risk high due to the nature of the track.
- v. Glebe overall risk medium due to several trip points and rotten wood on the mound.

- vi. Mayfield overall risk medium basketball net found hanging from MUGA. Clerk has removed the net.
- vii. Meadow overall risk low.

46/17 MRH Services Inspection Report. The Committee noted that all actions necessary had been carried out.

47/17 Recreation & Playing Fields. Oral reports from site monitors:

- i. The Glebe. Nothing to report.
- ii. Closes Field. Nothing to report.
- iii. Pinnocks Way. Nothing to report.
- iv. Fogwell Road Field and BMX track. Nothing to report.
- v. Meadow Close. Nothing to report.
- vi. Mayfield Road. Nothing to report.

48/17 Closes Pavilion. Bryan Goudman reported:

- i. Closes Pavilion. Internal decorations had been carried out and a meeting would take place next week to organise cleaning the guttering and removing ivy.
- ii. Cumnor Minors Football Club. The season had just kicked off with 18 teams including 2 girls' teams. The coaching staff were qualified to FA standards and a new secretary had come on board. Training also takes place at Tilsley Park and West Minister Way.

49/17 Fogwell Pavilion. Judy Roberts reported.

- i. The minutes of the Fogwell Road Pavilion Management Committee were circulated at Council meeting on 4 September 2017.
- ii. Fogwell Pavilion. No new maintenance issues to report.
- iii. Botley Boys and Girls Football Club. Nothing to report.

50/17 Items for Discussion at the next Committee Meeting.

- i. 3 year plan.
- ii. All the above.

51/17 Dates of Future Meetings. The next meeting of the **Recreation and Playing Fields Committee** would take place at **7.30pm on Tuesday 20 February 2018 in The Fogwell Road Pavilion, Dean Court, Oxford.**

Further meetings to be advised.

The meeting closed at 8.40pm.

Signed

Dated.....2017

Annex 1

Minute 08/17 Glebe Play Park Entrance Gate. Warefence have installed the gate and added buffers to prevent the latch catching fingers which were not effective. MRH Services has added a larger buffer which at present is working.

Minute 11/17 New Play/Outdoor Fitness Equipment.

i Fogwell Field Play Park. The equipment is currently being installed.

ii Mayfield Road Play Park. The Hydraulic Arm Press resistance which was felt to be too heavy (10kg - 60kg) for the majority of users during the 'Get fit outdoors' session in June was reported

to Proludic. It was not possible to make the resistance lighter but it was thought that it would get easier through use. This would be monitored.

Minute 26/17 Expenditure

i Tree Survey carried out, quote for works accepted by Council at a meeting on 2 October 2017

iv Fixed Wire Testing carried out at Closes and Fogwell Pavilions showed no issues.

Minute 27/17 Solar Lighting

ii Pinnocks Way play park. Ongoing. Judy Roberts approached Dean Court Community Centre for permission to connect a metered light to the electric circuit to enable lights to be attached to the outside wall facing the play park. The response was positive but more information on how the lights would be installed was needed. The Clerk would contact Andy Berry, Electrical and Security for a site meeting and quote.

