

CUMNOR PARISH COUNCIL

Minutes of the Meeting of the Cumnor Parish Council held in the Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court on Monday 3 September 2018 at 7.30pm

Present:, Steve Viner, Vice-chairman (acting Chairman), Tom Christophers, John Griffin, Alison Jenner, Fiona Newton, Judy Roberts, Nick Surman, Paul Taylor, Laurence Waters, Tony Harker, Cumnor Parish Footpath Warden and Tina Brock, Clerk.

308/18 Apologies for Absence. Gerald Frost, Chairman (prior commitment), Pam Fraser (family commitment), Jeff Gee (prior commitment), Bryan Goudman (prior commitment), Dudley Hoddinott (prior commitment), Julia Richardson (prior commitment) and CC Anda Fitzgerald-O'Connor (prior commitment). These apologies were received.

309/18 Variance of Order of Business. None.

310/18 Declarations of Interest. Personal interests for:

Minute Judy Roberts is a member of the Botley Bridges Steering Group.

311/18 Minutes of the Parish Council meeting held on Monday 6 August 2018. Council RESOLVED to approve the minutes which were signed by the Chairman as a correct record

312/18 Matters Arising from these Minutes. None.

313/18 Cumnor Parish News - Council Article. Council agreed to submit an article.

314/18 Clerk's Newsletter and Addendum to the Agenda. Received.

a) Payment of Accounts. Approved as per minute 315/18.

315/18 Payments of Accounts. It was resolved to authorise the payments specified in the Clerk's Newsletter and Addendum and reproduced below:

			Net cost	VAT	Sub total	Total
	Payments now due:					
66a, b LGA 1972 s112 Contract/Pensions 2014	Staff Costs					2,395.60
67 LGA 1972 s134	Dean Court Community Association	Room hire				18.67
DD Telecom Act 1984 s97	BT	Monthly office phone bill	29.77	5.95		35.72
68 LG (Misc Prov) Act 1976 s19	Cumnor Pre-School Nursery	Grant				1,989.41
69 LGA 1972 s111	T Brock	Advance on petty cash				193.40
70 LGA 1972 s111	OALC	Councillor training - planning	40.00	8.00		48.00
71 Town & Country Planning Act 1990	Lepus Consulting Ltd	Landscape Character Assessment for the NP	5,614.52	1,122.90		6,737.42
72a LG(Misc Prov) Act 1976 s19	Ady Podbery Grounds Care	Various grounds maintenance at play parks	770.00	154.00	924.00	1,962.00
72b LG(Misc Prov) Act 1976 s19 Highways Act 1980	Ady Podbery Grounds Care	Various grounds maintenance at play parks & verges	285.00	57.00	342.00	
72c LG(Misc Prov) Act 1976 s19 Highways Act 1980	Ady Podbery Grounds Care	Various grounds maintenance at play park, verges & burial ground	260.00	52.00	312.00	
72d LG(Misc Prov) Act 1976 s19	Ady Podbery Grounds Care	Various grounds maintenance at play park	320.00	64.00	384.00	

Notes.

1. After all payments are made the Santander Community Account will be in credit at £98,704.13.
2. The Council has the following debtor for 2018/19: HMRC (Reclaimable VAT) £3,676.48.

3. Electronic payment for invoice 66a was approved between meetings.
4. As at 17 August 2018 the Corporate Notice account held a credit balance of £72,192.93.
5. M&G Investments Fund. Dividend cheque for £397.88 received and sent to COIF deposit account.

316/18 Public Participation. None.

REPORTS

317/18 Report from County Councillor(s). CC Roberts reported:

Following the site meeting in July 2018 with Mark Francis, Technical Officer, OCC to discuss installing yellow lines at the entrance to Delamare Way, letters from the Parish Council have been sent to residents of 1-8 to seek their views on the proposal. Letters will be sent seeking views from residents and business of the proposal for yellow lines to be installed at Oxford Road/Cumnor Road, Farmoor, when information has been received as to whether businesses who are not landowners would have a say during the OCC consultation period.

Work has commenced on the Cumnor Hill pedestrian safety refuge near to Kimmeridge Road.

318/18 Report from District Councillor(s). DC Roberts reported:

More outsourced services would be brought back under Council control to reduce costs.

The outcome of the Housing and Infrastructure Fund bid would not be known until April/May.

The decision on the route of the Oxford-Cambridge expressway had been put on hold.

Tilbury Fields residents were told at a meeting held last week that Persimmon had handed over the signed off areas of the development to a Management Consultancy. Outstanding issues still remained as drainage at the site and roads had not been built to specification and the playground had not been completed. Jason Sherwood, Locality and Road Agreements Manager, OCC had informed Persimmon that the membrane under the road did not cover the whole of the road and therefore OCC could not adopt the roads until the work had been carried out. Persimmon told OCC that they were not prepared to do this. If the work was not carried out a Private Road agreement would need to be set up, meaning that residents would have to pay any maintenance costs, but this could not happen until the Management Consultancy was in place.

Residents at Noble Close had requested funding for an extra 6 car parking spaces and bollards to protect the pathways from vehicles driving on them.

Work to drainage and grounds work had been carried out at the Cumnor Heights development. Two street lights need to be wired in and as soon as the work had been completed the site would be adopted by OCC.

319/18 Report from Representative(s) on Outside Bodies. None.

COUNCIL

320/18 Committee / Working Group Appointments. Council RESOLVED to appoint Alison Jenner as a member of the Fogwell Road Pavilion Management Committee and Laurence Waters as a member of the Planning Committee. Vacancies remained on the Recreation and Playing Fields Committee and Farmoor Village Hall Committee.

321/18 Council Noticeboards. Council RESOLVED to appoint the Councillors/resident listed in annex 1 to place agendas and information on the Council owned noticeboards.

322/18 Update on Other Current Matters. Residents recently contacted Layla Moran MP raising issues of noise nuisance from the A420 and low flying military aircraft from RAF Brize Norton, which particularly affects Dean Court. Letters, along with the results of the Cumnor Parish Big Survey which confirms residents' concerns, had been sent to the Ministry of Defence MP, Environmental, VWHDC and the Director for Infrastructure Delivery. OCC. A letter has been received from the Ministry of Defence inviting Council to a Local Community Working Group meeting on 11 September 2018 from 6pm to 8pm. Council RESOLVED to accept the invitation and agreed that John Griffin and Judy Roberts should attend and report back at the next Council meeting.

FINANCE

323/18 Grants:

- i. Botley Bridges. Council RESOLVED to defer the request for funding and requested that a representative of the Charity attend to answer financial questions. A list of questions would be sent to the Chair of Trustees with an invitation to attend the next meeting.

324/18 Burial Expenditure. Council RESOLVED that expenditure for the purchase of silhouettes to commemorate the WW1 Centenary this year should be requested from the Cumnor Public Purposes Charity.

325/18 Internal Audit 2018/2019. Council RESOLVED to approve the re-appointment of Mr Philip Hood FMAAT as the internal auditor for the financial year 2018/2019 at a cost of £290.

326/18 Update on other current matters. None.

RECREATION AND PLAYING FIELDS

327/18 RoSPA report 2018. Council noted that the annual inspection of the play parks and BMX track was carried out in July 2018. Some medium risks were highlighted at Closes, Pinnocks and Glebe play parks which were being actioned.

328/18 Update on Other Current Matters. Security lights at Dean Court Community Centre were being installed on 17 September 2018. *(Clerk's Note: during the refurbishment of the Pinnocks Way play park in 2010, floodlights were installed on the rear wall of the old Dean Court Social Club at the request of residents. When the club was burnt down in 2011 the lights were disposed of by the fire department.)*

HIGHWAYS

329/18 Ad-hoc Grass Cutting of Grass Verges in the Parish. None received.

330/18 Public ROW's in Cumnor Parish. Tony Harker informed Council that he is the Parish Footpath Warden for Cumnor and regularly walks the footpaths and reports back any problems to OCC. There are 56 registered footpaths (30 miles) consisting of public ROW's, Bridleways and Byways which are available to view on the Oxfordshire County Councils website <https://publicrightsofway.oxfordshire.gov.uk/> . Most footpaths were good throughout the parish except for the footpaths Norreys Road across the A420 and Tudor Court Park across the A420 which were overgrown had been reported to OCC. Any problems that occur where landowners/farmers had obstructed access because walkers had left gates open, or not kept to the footpath had been resolved amicably. Any issues not resolved were reported to OCC. If Councillors find any ROW issues please contact Tony via tonyharkeroxford@gmail.com . Council thanked Tony for attending the meeting.

Tony Harker left the meeting at 9.05pm.

331/18 Update on Other Current Matters. A Highways Committee meeting would be held on Thursday 6 September 2018 at 7.30pm in Fogwell Road Pavilion.

BURIAL.

332/18 Update on Current Matters. None.

ENVIRONMENT AND CONSERVATION

333/18 Update on Current Matters. None.

NEIGHBOURHOOD DEVELOPMENT PLAN

334/18 Update on Other Current Matters. Fiona Newton reported

The first draft of the Landscape Character Assessment (LCA) of the parish had been sent to Councillors, NP Steering Group, Character Assessment and Local Green Spaces Working Parties for comments. The amends would be discussed with Lepus Consulting at tomorrow's meeting. This is an important document which could influence future density and design of planning and infrastructure in the parish.

Funding for a groundwater assessment for Cumnor Hill and Farmoor using GWP Consulting could not be applied for until the End of Grant form had been submitted for the funding of the LCA.

PLANNING

335/18 Draft Minutes of the Neighbourhood Plan Steering Group Meeting held on Monday 21 August 2018 were received.

336/18 Submitted Planning Applications. The Council would submit the following observations:

i	P18/V1902/FUL	1 Meadow Close, Farmoor, Oxford OX2 9PA <i>Change of use of SE plot land from highways to private garden and erection of a fence.</i> No Objections
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337/18 Permitted Planning Application(s) were noted.

i	P18/V1662/HH	18 Third Acre Rise, Dean Court, Oxford OX2 9DA <i>Demolition of existing rear garden rom. Erection of single-storey replacement rear garden room extension and alterations.</i>
ii	P18/V1562/FUL	Shrublands, Faringdon Road, Cumnor, Oxford OX29QY <i>Temporary permission for 3 years of a portable cabin to be used as a training and meeting room, ancillary to the Care Home.</i>
iii	P18/V1452/FUL	131 Pinnocks Way, Dean Court, Oxford OX2 9DF <i>Variation of condition 2 of planning permission P17/V1106/FUL, for first floor rear extension to unit 3.</i>
iv	P18/V1597/FUL	Shrublands, Faringdon Road, Cumnor, Oxford OX2 9QY <i>Retrospective permission for the replacement of timber building with new timber building used as ancillary mangers accommodation for Shrublands Care Home.</i>
v	P18/V1445/HH	59 Norreys Road, Cumnor, Oxford OX2 9PU <i>Detached granny annex.</i>

338/18 Update on Other Current Matters. Council noted. Enforcement Investigation VE18/72 Cumnor Hill House, Breeches End, Cumnor - unauthorised advertisement. The officer found that the advertising of the CGC rating on the hoardings was acceptable under The Town & Country Planning (Control of Advertisements) (Eng) Reg 2007 sch 3 part1 class 8 - no breach. The original large purple board is in excess of any advertising permitted under The Town & Country Planning (Control of Advertisements) (Eng) Reg 2007 and the Care Home has been requested to either remove the advert or apply for advertising consent.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.

339/18 Personal Matters. None.

DATES OF FUTURE MEETINGS

340/18 The next meeting of the **Parish Council** will take place at **7.30pm** on **Monday 1 October 2018** in **The Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court.**

Further meetings are due to be held in **2018** at **7.30pm** on **Mondays: 5 November, 3 December** and in **2019** on **Mondays: 7 January, 4 February, 4 March, 8 April** in **The Orange Room, Dean Court Community Centre, Pinnocks Way, Dean Court.**

The next Annual Parish Meetings will take place on **Tuesday 1 May 2018** at **7.30pm** in **Farmoor Village Hall.**

The meeting closed at 9.20pm.

Signed..... Date.....2018

Annex 1

Location of Noticeboard	
Henwood bus stop	Harry Dickinson (resident)
Closes Field, Appleton Road	Bryan
Cumnor PO / Village Store	Clerk
Kenilworth Road	Clerk
Cumnor CE Primary School	Clerk
Norreys / Bertie Road	Nick
Chawley Lane / Saab	Tom
Hid's Copse Road	Dudley
Stanville Road / Arnold's Way	Gerald
Pinnocks Way	Bryan
Deanfield Road	Steve
Fogwell Road	Judy
Eynsham Road / Orchard Road	Judy
Farmoor PO / Village Store	John
Meadow Close / Oxford Rd footpath	John