

**CUMNOR PARISH COUNCIL**  
**Minutes of the Meeting of the Environment and Amenities Committee**  
**held on Tuesday 28 April 2026 at 7.30pm**  
**in Closes Pavilion, Appleton Road, Cumnor.**

**Present.**

**Councillors.** Tom Christophers (Council Chair), Laurence Waters (Council Vice-Chair), Basil England, Dona Foster, Gary Mason Judy Roberts Ray Stone and Tina Brock, Clerk.  
The Committee appointed Tom Christophers as Chair for the meeting.

**County Councillor.** Judy Roberts.

**District Councillor.** Judy Roberts.

**25/26 Apologies for Absence.**

Alison Jenner (prior commitment), Paula Lopez (prior commitment) and Chris Westcott, Chair (prior commitment),. The Committee resolved to approve these apologies.

**26/26 Variance of Order of Business. None.**

**27/26 Declarations of Interest. None.**

**28/26 Minutes of the Meeting of the Environment and Amenities Committee Meeting held on Tuesday 20 January 2026.**

The Committee resolved to approve the minutes which were signed by the Chair as a correct record.

**29/26 Public Participation. None.**

**30/26 Matters Arising from the Minutes.**

- i. Minute 60/24 Speeding/HGV Issues. March update from CC Plumb. I requested an update on progress regarding the draft HGV study, which the Parish Council submitted comments on earlier this year. The work on our scheme is closely linked with the Windrush Valley Freight Study, where stakeholder engagement has raised additional suggestions covering areas south of the A40 - including the B4017, B4044 and B4449.  
Officers now need to assess the potential knock-on effects of those suggestions and complete the Windrush Valley Study before returning fully to the B4017, B4044 and B4449 project. The expectation is that the Windrush Valley report will be completed in the Spring, with work resuming on the B4017, B4044 and B4449 before the Summer. I will continue to monitor progress on this and provide further updates in due course.
- ii. [visionzero@oxfordshire.gov.uk](mailto:visionzero@oxfordshire.gov.uk) are the team reviewing the safety of all A and B roads to bring about zero accidents and as advised by Mark Francis, Highways, OCC the right team to request assistance with reducing the speed limit along the B4044 from Eynsham Road, Dean Court overbridge to Farmoor from 50mph to 40mph and requested 30mph past care home and Hill End.
- iii. Minute 32/25 Fogwell Pavilion. Quotes for a new function room fire door and roof works being sourced.
- iv. Minute 56/25 Bus stops/shelters. Tom Christophers informed the Committee that he had a list of 11 potential bus shelters that would benefit from lighting. The Clerk would contact David Bellchamber, Bus Infrastructure Officer, OCC for advice.
- v. Minute 58/25 Parking issues. Judy Roberts to enquire about installing a red line in front of CofE school to ease parking. OCC do not currently have the powers to install a red line.
- vi. Minute 63/25 Garden of Remembrance. Council approved a quote to repair the steps leading to the Garden of Remembrance.
- vii. Minute 79/25 Closes and Fogwell Pavilions. Waiting for the Energy Performance Certificate report carried out by Peter Talbot. When received a zoom meeting will be held to go through the Environmental Information Exchange carried out by Oxford Brookes to agree next steps. Peter Talbot contacted and the EPCR is expected in the next 2 weeks.
- viii. Minute 17/26 Parking Issues. Enquiries being made into installing double yellow lines at the corner of Bertie/Oxford Road, Cumnor.

**31/26 Emergency Plan 2026-2027.**

- i. The Committee noted and approved the emergency plan.
- ii. With some minor amendments the Committee approved the condensed version of the plan.

## **FINANCE**

### **32/26 Current costs 2025/2026 end of year.**

Council noted the following.

- i. Burial. Expenditure £1,883.
- ii. Highways. Expenditure £6,88.80.
- iii. Recreation and Playing Fields. Expenditure £28,023.32.

### **33/26 Expenditure.**

The Committee resolved to approve the following expenditure.

- i. The increase in cost of approved expenditure of £414 (minute 09/26) for a bench at the overbridge Cumnor by £335 (this includes the bench, fitting and removal and disposal of the old bench) from [Earth Anchors](#)
- ii. £300 to replace the underboards of the rocking horse at The Glebe play park.

## **CUMNOR FIT FOR THE FUTURE**

### **34/26 Woodland Trust database.**

- i. The Clerk was appointed to enter onto the Woodland Trust database the ancient oaks already mapped by Cumnor F4F on their website in the Farmoor valley.
- ii. Dona Foster would undertake an assessment of ancient trees (viz not just oak trees) in Denmans Copse and north of Denmans Copse to the Oxford Greenbelt Way that are adjacent to the PRow (185/15/30) that runs along the western side of the Copse and any Ancient Trees on Denmans Lane not already captured by Cumnor F4F and enter these onto the Woodland Trust website database and if time permits repeat 10 for Smith Hill Copse and Saddle Copse.

## **RECREATION AND PLAYING FIELDS**

### **35/26 Tree survey.**

A tree survey was conducted of all trees on parish land by Nicholsons in March 2026. Trees identified that had a risk and action recommended were.

- Fogwell Field – 2 Ash trees to be felled to ground level.
- Meadow Close – 1 Birch fell to ground level, 1 Norway Maple to be reduced all over by 2m and 1 Prunus fell to ground level.
- Closes Field – 1 Ash 3m reduction of the crown and 1 Oak to remove all branches overhanging the field.
- Glebe – Mixed Species fell to ground level and 1 Sycamore 2m reduction of crown.

As Closes Field is in the Conservation Area an application would need to be submitted to VWHDC before work can be carried out. Other work would be carried out after the nesting season.

### **36/26 Service and visual inspections of play parks carried out by MRH Services. Noted.**

### **37/26 Reports from Playground Monitors of any other maintenance issues.**

- i. Closes Field – No issues.
- ii. Glebe Play Park and Eco loo – Tom Christophers reported that he had met with MRH Services and discussed some possible trip hazards which would be made safe. The eco loo was causing some hygiene issues.
- iii. Fogwell Field – No issues.
- iv. Mayfield Road Field – No issues.
- v. Meadow Close Play Park – Ray Stone reported that a resident fencing still had not been reinstalled.
- vi. Pinnocks Way Play Park – No issues.

### **38/26 Requests for additional/replacement play/adult fitness equipment.**

- i. The Committee considered installing an all weather table tennis table and agreed to consult via the Cumnor Parish News and social media for any interest from residents.

## **PAVILIONS**

### **39/26 Closes Pavilion.**

- i. Update on the Lease, Licence and management plan between Council and Cumnor Minors FC deferred due to other council commitments. The Committee requested that a clause be written in to the documents requesting that parking during match days is actively managed.

- ii. Gary Mason attended a Cumnor Minors FC meeting and reported that the chair and treasurer would be standing down in July and asked if the Committee would support a grant request to the FA. The Committee agreed that it would support the grant.
- iii. Annual Asbestos Risk Assessment 2026/2027 was carried out and amended following roofing works last year.
- iv. Asbestos Management Plan was reviewed.
- v. Asbestos Register was updated following roofing works last year.
- vi. The defibrillator had been disconnected as water was penetrating the case and tripping the electrics. *(Clerk's note: Circuit has been updated to show the defibrillator is unavailable and Andy Berry, Electrician has confirmed that the defibrillator case has failed.)*

#### **40/26 Fogwell Pavilion.**

No issues reported.

### **HIGHWAYS**

#### **41/26 Bus stops/shelters.**

Covered in minute 30/26 iv.

#### **42/26 Speeding/HGV issues.**

- i. The Committee agreed to investigate setting up a Community Speed Watch initiative. Alison Jenner had volunteered to initiate. *(Clerk's note. Speed Watch TVP had been emailed on 23/3/2026 for information on how to set up. No response to date.)*
- ii. Following issues raised by residents of speeding and pedestrian safety when crossing Cumnor Hill by the Kimmeridge development, the Committee agreed to make enquiries into the installation of a pedestrian crossing.

#### **43/26 Parking issues.**

Issues were reported of parking around Cumnor CofE School, Church and safety issues when the transporter delivering to Waylands on Cumnor Hill is parking on the road. The Clerk would make contact raising these issues.

#### **44/26 Street furniture requests. None.**

#### **45/26 Footpaths/ROW.**

No issues reported.

#### **46/26 Safe Routes to School.**

Expenditure approved to carry out speed surveys as evidence when applying for traffic calming measures at Pinnocks Way/Eynsham Road, Dean Court as approved on 20 January 2026 minute 42/26.

#### **47/26 Botley Traffic Advisory Committee next meeting.**

No issues raised for the next meeting.

#### **48/26 Parish Transport Representative Committee next meeting on Tuesday 11 November 2025.**

Buses bunching and not staggered.

### **BURIAL**

#### **49/26 Garden of Remembrance.**

See minute 07/26 vii.

#### **50/26 Burial Ground.**

No issues raised.

#### **51/26 Next Meetings.**

Scheduled to be held in 2026 on Tuesdays: 21 July 2026, 13 October 2026, 19 January 2027 and 20 April 2027 in Closes Pavilion, Appleton Road, Cumnor, Oxford.

The meeting closed at 9pm.

Signed..... Date.....2026.